

November 7, 2022

The regular meeting of the Marcus Hook Borough Council was held on Monday evening November 7, 2022, 7:00 PM, in Council Chambers.

CALL TO ORDER

Josephine Laird, Council President, called the meeting to order.

ROLL CALL

Present were Councilors William Cox, Cheryl Everngham, Joseph Flynn, John Johnson, Larry Killinen, Josephine Laird, and Michael Manerchia. Also present were Mayor Gene Taylor and Borough Manager Gregory Grillone.

APPROVAL OF MINUTES

Motion by _____ second by _____ to dispense with the reading of the minutes of the last meeting and that they stand as written. All in favor.

APPROVAL OF RECEIPT VOUCHER

Manager advised that the receipt voucher for the month of October totaled \$110,865.84. Motion by _____ second by _____ to receive and deposit. All in favor.

APPROVAL OF PAYMENT OF BOROUGH BILLS

Manager advised that the payment voucher for the time period from October 4, 2022 through November 7, 2022 totaled \$463,341.49. Motion by _____ second by _____ to approve payment of Borough bills. All in favor.

GENERAL GOVERNMENT

Manager presented the first reading of the proposed 2023 budget, showing total expenditures of \$5,474,503 with \$4,153,218 of this amount allocated to the General Fund. A public meeting on the entire budget will be scheduled for November 29, 2022, 5:30 PM, prior to the 6:00 PM monthly Agenda Meeting. Motion _____ second by _____ to accept the proposed budget as presented, advertise the budget is open for public inspection, and advertise the time, date and place of the public hearing. All in favor.

Manager requested authorization to advertise Ordinance No. O-22-7 fixing the tax rate for the year 2023 at 8.84 mills. Motion by _____ second by _____ to advertise Ordinance No. O-22-7. All in favor.

Manager presented Borough Resolution No. R-22-18 to identify funding for the Marcus Hook Police Station and Mary Campbell Library Renovation Project. This Resolution is a requirement for RACP grant funding. Motion by _____ second by _____ to adopt Resolution No. R-22-18. All in favor.

Manager presented Borough Resolution No. R-22-19 appointing Barbacane Thornton and Company as independent auditors to examine financial statements of the Borough for the year ending December 31, 2022. Motion by _____ second by _____ to adopt Resolution No. R-22-19. All in favor.

Manager noted that Billy "White Shoes" Johnson was celebrated in his hometown of Marcus Hook on Saturday, October 15th, 2022 with the dedication of a statue in his honor in front of the Marcus Hook Community Center. He played in the NFL for 14 years and was a National Football League wide receiver and special teams' great. Billy was born and raised in the Borough of Marcus Hook, attended college at Widener University, and was drafted in the 15th round by the Houston Oilers. Motion by

_____ second by _____ to recognize the dedication of the statue on Saturday, October 15, 2022 in honor of Billy “White Shoes” Johnson located in front of the Marcus Hook Community Center. All in favor.

Manager announced that the funds collected for Breast Cancer Awareness Month through the sale of awareness pins and wrist bands, as well as hand-crafted bears donated by Councilor J. Flynn, amounted to \$110, which will be donated to the Breast Cancer Research Foundation. Motion by _____ second by _____ to record and file. All in favor.

Manager presented the Monthly Code Enforcement Report for the month of October, 2022. Motion by _____ second by _____ to receive and file the Monthly Code Enforcement Report. All in favor.

A request was submitted to the Borough from Adam Gattuso, Government Affairs and Communications Leader for Monroe Energy. Next year, a portion of the Monroe Energy facility will be on shutdown for maintenance. While on shutdown, the facility will be using their emergency helipad for overflow parking. Monroe Energy is requesting, in case of an emergency, approval to land their helicopter at Mickey Vernon Park, if needed. The Borough Solicitor will be contacting Monroe Energy with a Memorandum of Understanding holding Monroe Energy responsible for any damages to Borough property. Motion by _____ second by _____ to approve Monroe Energy to use Mickey Vernon Park, in case of an emergency to land their helicopter. All in favor.

Manager presented a proposal from Baci Brothers Builders Inc. The proposal is to reconfigure the table in Borough Council Chambers. The cost to complete this job is \$3,648. Motion by _____ second by _____ to approve the proposal and work to be done by Baci Brothers Builders Inc. to reconfigure the table in Borough Council Chambers in the amount of \$3,648. All in favor.

Manager requested authorization to advertise for the position of Finance Director. Motion by _____ second by _____ to advertise for the position of Finance Director. All in favor.

PUBLIC SAFETY

Mayor Taylor presented the Police Report and related statistics for the month of October, 2022. Motion by _____ second by _____ to receive and file the Mayor's Public Safety Report. All in favor.

Manager presented Resolution No. R-22-20 which is a resolution adopting the Emergency Operations Plan in case of an emergency or disaster. This plan was prepared by third-party consultant, Ed Doyle, CSERT, who has extensive experience in emergency management, response, and preparedness. Motion by _____ second by _____ to adopt Borough Resolution No. R-22-20. All in favor.

Manager presented an Intergovernmental Agreement with the Chichester School District and the Marcus Hook Police Department relating to the enforcement of traffic violations as a result of being captured by an automated stop signal arm enforcement system, “BusPatrol System”. This agreement will remain in effect so long as the BusPatrol Agreement remains in effect. Motion by _____ second by _____ to approve entering into an Intergovernmental Agreement with the Chichester School District. All in favor.

Application received from Mary LaVallee, 21 W. 2nd Street, noting her interest in serving on the Civil Service Commission. Motion by _____ second by _____ to appoint Mary LaVallee as an alternate member of the Civil Service Commission, term to expire on December 31, 2026. All in favor.

Manager noted a letter of resignation was received from part-time police officer, Spencer Ellers, effective October 31, 2022. Motion by _____ second by _____ to receive and file. All in favor.

PUBLIC WORKS AND HIGHWAYS

Manager presented the first reading and request of advertisement of Ordinance No. O-22-8, amending the code of the Borough of Marcus Hook, restricting any person from constructing, erecting or maintaining a basketball stand, backboard or other apparatus in or near a Borough road or right-of-way in the Borough of Marcus Hook. Motion by _____ second by _____ to advertise Ordinance No. O-22-8. All in favor.

PARKS, RECREATION and SHADE TREES

Members of the Marcus Hook Recreation and Park Board were positively acknowledged for coordinating the Halloween Table or Treat Event held on Sunday, October 30, 2022 at Mickey Vernon Park. Motion by _____ second by _____ to record and file. All in favor.

The Recreation and Park Board together with the Marcus Hook Police Department and the Marcus Hook Trainer Fire Department will be hosting a “Slices with Santa” and “Toys Express” Events for Borough Children , ages 0-11 years old – Friday , December 23rd – Marcus Hook Trainer Fire Station - 4:30 PM – 6:00 PM. Sign ups will be held at the Marcus Hook Municipal Building on Wednesday, November 30 and Thursday, December 1, 6:30 PM – 8:00 PM. Motion by _____ second by _____ to receive and file. All in favor.

Manager noted that Sara Malascalza would be removed from her position on the Recreation and Park Board due to no longer residing in the Borough of Marcus Hook. Motion by _____ second by _____ to remove Sara Malascalza from the Recreation and Park Board due to no longer residing in the Borough of Marcus Hook. All in favor.

Manager stated that Mayor, Borough Council and the Marcus Hook Shade Tree Commission have requested that the following work request items below to be performed:

1. Remove 8 Trees on West Ninth Street
2. Remove 8 Trees at Market Square Memorial Park
3. Prune All vegation to meet Federal, State and Municipal codes
4. Aggressive pruning around all Street Lights and Walking Lights
5. Prune all Trees encroaching on Private and Municipal Buildings

Motion by _____ second by _____ to approve the above Shade Tree work request items. All in favor.

LIBRARY

Application received from Lorraine Daliessio, 1050 Yates Avenue, noting her interest in serving on the Library Board. Motion by _____ second by _____ to appoint Lorraine Daliessio to serve as a member of the Library Board, term to expire on December 31, 2024. All in favor.

ECONOMIC AND COMMUNITY DEVELOPMENT

Manager announced that on October 3, 2022, Prologis Inc. announced the completion of its acquisition of Duke Realty Corporation. Motion by _____ second by _____ to record and file. All in favor.

Manager advised that IMC Construction for Prologis has submitted a Penn Avenue closure and detour plan. Starting the week of November 14th, Penn Avenue will be closed for the next several months while Penn Avenue is realigned to make way for the distribution/warehouse building. Motion by _____ second by _____ to record and file. All in favor.

Manager advised with the upcoming Penn Avenue road closure, Prologis has submitted a letter to Mayor and Borough Council requesting the daily \$500 per day road closure permit fee to be waived by Borough Council. Motion by _____ second by _____

_____ to waive the daily \$500.00 per day road closure permit fee to Prologis for Penn Avenue. All in favor.

ENVIRONMENT

Manager noted the Marcus Hook Recycling Drop-Off Center, is completed and the Borough, in conjunction with Braskem who paid for the cost of paving, fencing, signing, and striping this recycling area, hosted a dedication event for the recycling center on Wednesday, October 19, 2022 at 12:00 PM. Included in the drop-off center is a single stream recycling dumpster serviced by the Delaware County Solid Waste Authority, along with a Polypropylene (plastics) recycling igloo which will be serviced by Braskem. Motion by _____ second by _____ to record and file. All in favor.

HISTORY

Manager advised that a letter was received from Beverlee Barnes, Manager Preservation Section, Delaware County Planning Department (dated October 28, 2022), addressed to Council President Josephine Laird regarding the intentions of Cokesbury Methodist Church to demolish their parsonage building. Since the property is included in the 1981 Marcus Hook Historic Resources Survey, Borough Council may order a stay of demolition for no more than 120 days in order to develop alternative strategies for preserving the building. The Delaware County Planning Department is offering their assistance to the church and Borough in developing alternative strategies for preserving the building. To date the Borough has not received an application for a demolition permit. Motion by _____ second by _____ to record and file. All in favor.

COUNCIL REPORTS

PUBLIC COMMENTS

ADJOURNMENT

Motion by _____ second by _____ to adjourn. All in favor. Meeting was adjourned at _____ PM.

Gregory Grillone
Borough Secretary