

November 26, 2024

The regular meeting of the Marcus Hook Borough Council was held on Tuesday evening, _____, 2024, 7:00 PM, in Council Chambers.

CALL TO ORDER

Josephine Laird, Council President, called the meeting to order.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present were Councilors Cheryl Evernham, John Johnson, Joseph Flynn, Larry Killinen, Josephine Laird, Michael Manerchia, and Janette Weigand. Also present were Mayor, Gene Taylor, and Borough Manager, Jacqui Guenther.

APPROVAL OF MINUTES

Motion by _____, seconded by _____ to dispense with the reading of the minutes of the CDBG Grant Hearing on November 26, 2024 @ 5:00 P.M. and that they stand as written. Motion carried. All in favor.

Motion by _____, seconded by _____ to dispense with the reading of the minutes of the last meeting and that they stand as written. Motion carried. All in favor.

APPROVAL OF RECEIPT VOUCHER

The manager advised that the receipt voucher for the month of November 2024 totaled \$ _____. Motion by _____, seconded by _____ to receive and deposit. Motion Carried. All in favor.

APPROVAL OF PAYMENT OF BOROUGH BILLS

The manager advised that the payment voucher for the time period from November 5, 2024, through _____, 2024, totaled \$_____. Motion by _____, seconded by _____ to approve payment of Borough bills. All in favor.

GENERAL GOVERNMENT

The Delaware County Board of Assessment Appeals has certified that the aggregate Real Estate Assessment for Marcus Hook Borough for the year 2025 is \$306,162,566 the total of tax-exempt properties for 2025 is \$13,859,380. Motion by _____, seconded by _____ to record and file. All in favor.

The manager presented the final reading of the proposed 2025 budget, showing total stating that the availability of the budget for public inspection was duly advertised on November ___, 2024 and was the subject of a public hearing on November 26, 2024. Total expenditure was noted at \$6,247,813 with \$5,301,726 of this amount allocated to the General Fund. Motion by _____, seconded by _____ to adopt the 2025 Borough budget as proposed. All in favor.

The manager presented the second reading of Ordinance No. 0-24-04, the Tax Levy Ordinance, fixing the tax rate for the year 2025 at 11.21 mills. This Ordinance was duly advertised on November ___, 2024. Motion by _____, seconded by _____ to adopt Ordinance No. 0-24-05. All in favor.

The manager mentioned the customary practice of free parking within the central business district during the Christmas/New Year holiday season. Motion by _____, seconded by _____ to authorize free on-street meter parking within the central business district, with a two-hour time limit, to begin on November 26, 2024 and will end on January 2, 2025.

The Manager requested authorization on behalf of Borough Council to nominate the Viscose Memorial Sign at Robert E. Haebel Plaza, constructed by Prologis, for the 2025 Heritage Commission of Delaware County Annual Preservation Awards. Motion by ____ second by _____ to nominate the Viscose Memorial Sign for the Delaware County Heritage Commission's 47th Annual Preservation Awards as a special project that was developed and constructed as part of the Prologis land development plan for the former Viscose/FMC site. All in favor.

PUBLIC SAFETY

Mayor Taylor presented the Police Report and related statistics for the month of November. Motion by _____, seconded by _____, to receive and file the Mayor's Public Safety Report. Motion carried. All in favor.

ENGINEERING REPORT:

1. **PY25 CDBG Application**
 - Application due January 3, 2025
 - Walnut Street - Dalton to Pine; estimated cost \$282,000
2. **Cedar St – Pine to Chestnut Streetscape (CDBG Grant)**
 - AG Cipolloni substantially completed
3. **Walnut St – Pine to Dalton Streetscape (CDBG Grant)**
 - Preliminary Design/Topographic Survey underway
4. **Market Sq Memorial Park – Delco Greenways Phase 1 grant**
 - Moore Bros Enterprises tentatively set to start week of Dec 2, 2024
5. **Market Sq Memorial Park/Mickey Vernon Park – Delco Greenways Phase 2**
 - Rebid set for January 22, 2025
6. **DCED Local Share Account Grant Opportunity**
 - DCED announces new round of Local Share Account (Gaming Revenue) grant application from Sept 1 to Nov 30
 - Projects \$25,000 to \$1,000,000; No match required in this round
 - Resolution authorizing submission for the purchase of new fire truck
7. **Prologis**
 - Final site inspection completed. All work completed except for replacement of dead trees, set for early Spring
8. **RACP Grant**
 - Working with RACP consultant to provide closeout documents
9. **COVID-19 ARPA Small Water & Sewer Grant**
 - \$50,634 grant for stormwater quality improvements (MS4 requirement)
 - Rain Gardens – Haebel Plaza & Williamson Field
10. **DELCO OHCD Ida Storm Relief**
 - County applying for grant for stormwater projects in CDBG Areas
 - Marcus Hook eligible – possible projects

FIRE REPORT:

MARCUS HOOK TRAINER FIRE DEPARTMENT

MONTHLY REPORT

NOVEMBER 2024

The manager stated that Dan Smith, Fire Chief, has requested that Brough Council Appoint Mike Colgan s fire police for the MHTFD. He successfully completed the fire police training from the Commonwealth of Pennsylvania. Motion by _____, seconded by _____, to appoint Mike Colgan as Fire Police. All in favor.

LIBRARY

HIGHWAY AND SANITATION

PLANNING AND ZONING

ENVIRONMENT

COMMUNITY AND ECONOMIC DEVELOPMENT

The manager introduced Resolution No. R-24-13 to support and endorse the application of the Borough of Marcus Hook for the PY 2025 Community Development Block Grant funds from the fifty-first (51st) program year for the Streetscape Improvements in Viscose Village, Phase 5B - Walnut Street – Dalton Lane to Pine Street. Motion by _____, seconded by _____ to adopt Resolution R-24-13. All in favor.

COUNCIL REPORTS

PUBLIC COMMENTS

ADJOURNMENT

Motion to adjourn by _____, seconded by _____. Motion carried.
All in favor. Meeting was adjourned at _____ PM.

Respectfully submitted,

Jacqui Guenther
Borough Manager