

May 1, 2023

The regular meeting of the Marcus Hook Borough Council was held on Monday evening May 1, 2023, 7:00 PM, in Council Chambers.

CALL TO ORDER

Josephine Laird, Council President called the meeting to order.

ROLL CALL

Present were Councilors William Cox, Cheryl Everngham, Joseph Flynn, John Johnson, Larry Killinen, Josephine Laird and Michael Manerchia. Also present were Mayor Gene Taylor and Borough Manager Gregory Grillone.

APPROVAL OF MINUTES

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to dispense with the reading of the minutes of the last meeting and that they stand as written. All in favor.

APPROVAL OF RECEIPT VOUCHER

Manager advised that the receipt voucher for the month of April totaled 2,123,839.26. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to receive and deposit. All in favor.

APPROVAL OF PAYMENT OF BOROUGH BILLS

Manager advised that the payment voucher for the time period from April 4, 2023 through May 1, 2023 totaled \$267607.91. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve payment of Borough bills. All in favor.

GENERAL GOVERNMENT

Manager presented for approval the hiring of Ruth Hughes a part-time Code Enforcement Assistant to work 24 hours per week at \$18.00 per hour. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to hire Ruth Hughes a part-time Code Enforcement assistant to work 24 hours per week at \$18.00 per hour. All in favor.

Manager presented the Monthly Code Enforcement Report for the month of April, 2023. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to receive and file the Monthly Code Enforcement Report. All in favor.

Letter of resignation was received from Gregory Grillone on April 3, 2023 and his last day of employment will be June 2, 2023. Due to his resignation, the Borough is advertising for a full time Borough Manager until the position is filled. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to accept the resignation of Gregory Grillone and advertise for the position of full time Borough Manager. All in favor.

Manager presented several change orders for the Police and Library Renovations Project from the electrical contractor, Electri-Tech, Inc. The change orders are as follows:

- CO#6 - \$1,564.94 - Additional lights ammunition room
- CO#7 - \$1,502.80 – Additional lights evidence room
- CO#8 - \$7,854.04 – Replace library receptacles
- CO#9 - \$2,121.16 – Replace security camera cabling
- CO#10 - \$1,546.66 – Additional wiring panel #4
- CO#11 - \$9,921.74 - Additional single-phase service

These change orders are recommended for approval by the Borough Engineer in the total amount of \$24,511.34. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to ratify change orders #6, #7, #8, #9, #10, #11 to Electri-Tech, Inc. in the amount of \$24,511.34

and to use funding from the American Rescue Plan Act of 2021 to cover these costs. All in favor

### PUBLIC SAFETY

Mayor Taylor presented the Police Report and related statistics for the month of April, 2023. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to receive and file the Mayor's Public Safety Report. All in favor.

The Marcus Hook Civil Service Commission presented to the Mayor and Council a Certified Eligibility List for the position of Police Officer. The top 3 candidates are Michael Smalarz, Claire Burkett, and Ginger Dunbar. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to accept the Certified Eligibility List for the position of Police Officer from the Civil Service Commission. All in favor.

### PUBLIC WORKS AND HIGHWAYS

Manager presented a proposal to replace the Traficam Camera System at 10<sup>th</sup> & Green Streets from Charles A. Higgins & Sons, Inc.. The cost to replace the Traficam camera system is \$11,480.00. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the replacement of the Traficam camera system at 10<sup>th</sup> & Green Streets from Charles A. Higgins & Sons, Inc. All in favor.

Manager announced that the Borough is accepting applications for employment for summer laborers with the Highway Department, 24 hour work week, \$12 per hour. Applications will be accepted through the close of business on May 26, 2023. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to record and file. All in favor.

The Borough of Marcus Hook will be hosting a bulk trash/e-waste/shredding event at the Marcus Hook Highway Garage on Saturday, May 20, 2023 from 10:00 AM – 12:00 noon. Residents are entitled to one free bulk trash item, free television disposal, and free shredding. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to record and file. All in favor.

### PARKS, RECREATION and SHADE TREES

The 2023 Arbor Day Program was held on April 28th at the Marcus Hook Community Center. One Hawthorne Winter King” tree was planted on the grounds of the Marcus Hook Community Center. The Borough was presented with its 38th Year Tree City USA recognition materials. Students from the Marcus Hook Elementary School fourth grade class attended and participated in the program. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to record and file. All in favor.

Manager reminded everyone that the Marcus Hook Annual Memorial Day Parade will be held on Saturday, May 27<sup>th</sup>, at 12 noon. The Grand Marshall will be William L. Cox, US Army 1963-1966. Motion by \_\_\_\_\_ second by \_\_\_\_\_ to record and file.

### COUNCIL REPORTS

Councilor L. Killinen reported that the MHTFD in March, 2023 responded to 44 fire alarms.

### PUBLIC COMMENTS

ADJOURNMENT

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to adjourn. All in favor. Meeting was adjourned at 7:\_\_\_ PM.

Gregory Grillone  
Borough Secretary