

April 3, 2023

The regular meeting of the Marcus Hook Borough Council was held at the Marcus Hook Municipal Building, 1111 Market Street, on Monday evening April 3, 2023, 7:00 PM, in Council Chambers.

CALL TO ORDER

Josephine Laird, Council President, called the meeting to order.

ROLL CALL

Present were Councilors, Cheryl Evernham, Joseph Flynn, John Johnson, Larry Killinen, Josephine Laird, and Michael Manerchia. Also present were Mayor Gene Taylor and Borough Manager Gregory Grillone.

SPECIAL PRESENTATION

Recognition of the Marcus Hook Community Development Corporation for their donation of an AED installed at the Borough Municipal Building. Bruce Dorbian made the presentation on behalf of the MHCDC.

APPROVAL OF MINUTES

Motion by L. Killinen second by M. Manerchia to dispense with the reading of the minutes of the last meeting and that they stand as written. All in favor.

APPROVAL OF RECEIPT VOUCHER

Manager advised that the receipt voucher for the month of March totaled \$530,053.12. Motion by J. Flynn second by C. Evernham to receive and deposit. All in favor.

APPROVAL OF PAYMENT OF BOROUGH BILLS

Manager advised that the payment voucher for the time period from March 6, 2023 through April 3, 2023 totaled \$225,946.54. Motion by M. Manerchia second by L. Killinen to approve payment of Borough bills. All in favor.

GENERAL GOVERNMENT

Manager reported that the Borough's Annual Audit and Financial Report for the year ending December 31, 2022 has been completed and received. The Condensed Audit and Financial Report will be published in the Daily Times on April 6, 2023, and the audit is available for public inspection at the Borough's administrative office. Motion by M. Manerchia second by C. Evernham to receive and file. All in favor.

Manager presented for ratification a renewal to the Recycling Services Agreement between ECOvanta, LLC and Marcus Hook Borough. This renewal is for the term 1/1/2023 – 12/31/2023 and will cover the cost of recycling the televisions and providing the materials needed to package the televisions in a consolidated manner, at no cost to Borough of Marcus Hook residents. Motion by M. Manerchia second by C. Evernham to ratify the renewal to the Recycling Services Agreement for the period 1/1/2023 – 12/31/2023 between ECOvanta, LLC and Marcus Hook Borough. All in favor.

Manager presented several change orders for the Police and Library Renovations Project from the general contractor, BSS Contractors, LLC. The change orders are as follows:

- CO#3 - \$2,592.88 - Demo, patching, install new door frame
- CO#7 - \$4,976.51 – 2nd floor fire-rated door frames

CO#9 - \$2,976.75 – Concrete pad for police entry door
CO#11- \$2,445.17 – Additional asbestos abatement
CO#12 - \$2,239.52 – Block evidence room window
CO#13 - \$5,486.25 – Reconstruct 1st floor corridor wall
CO#14 – \$2,962.79 – Replace lintels over 3 doors on 2nd floor
CO#16 - \$725.02 – Upgrade door hinge on main entry door

These change orders are recommended for approval by the Borough Engineer in the total amount of \$24,404.89. Motion by J. Flynn second by L. Killinen to ratify change orders #3, #7, #9, #11, #12, #13, #14 #16 to BSS Contractors, LLC in the amount of \$24,404.89 and use funding from the American Rescue Plan Act of 2021 to cover these costs. All in favor.

Manager presented a change order for the Police and Library Renovations Project from Electr-Tech, Inc. (CO#5) in the amount of \$14,875.82 for wiring for access controls and security cameras. This change order is recommended by the Borough Engineer. Motion by J. Flynn second by L. Killinen to ratify change order #4.1 to Electr-Tech, Inc. in the amount of \$14,875.82 and use funding from the American Rescue Plan Act of 2021 to cover these costs. J. Flynn – Yes, J. Johnson – Yes, L. Killinen – Yes, C. Everngham – Yes, J. Laird – Yes, M. Manerchia - No. Motion carries 5-1.

Manager presented the Monthly Code Enforcement Report for the month of March, 2023. Motion by M. Manerchia second by J. Johnson to receive and file the Monthly Code Enforcement Report. All in favor.

Chief Ireland in response to Council's request, presented quotes for the construction and installation of cabinetry and countertops at 1015 Green Street per drawings provided by Catania Engineering Associates, Inc. The proposals were as follows: Ertwine & DeVito, Inc. - \$17,650, Bujar Kokona Construction - \$17,930, Boyer Construction - \$23,820, J. Hudyma & Sons - \$26,321. Motion by C. Everngham second by J. Flynn to hire Ertwine & DeVito at a cost of \$17,650 for the construction and installation of cabinetry and countertops at 1015 Green Street per drawings provided by Catania Engineering Associates, Inc. All in favor.

PUBLIC SAFETY

Mayor Taylor presented the Police Report and related statistics for the month of March, 2023. Motion by Manerchia second by J. Johnson to receive and file the Mayor's Public Safety Report. All in favor.

Manager noted the Civil Service Commission continues to work on the establishment of a list for the position of Police Officer. The Agility Examination was conducted on March 23rd and the Oral Examination is scheduled for April 7th. The Commission is scheduled to meet on Tuesday, April 11, 2023. Motion by L. Killinen second by J. Flynn to record and file. All in favor.

PUBLIC WORKS AND HIGHWAYS

Manager reported Council's Highway Committee has recommended the following locations for the 2023 Street Improvement Project pending the receipt of bid proposals: milling and paving of certain sections of the following Streets: Chestnut, from Maple to Walnut; Market Lane, from Church to Market; Roberts Lane, from Yates to the rear of 21 Spruce. Motion by C. Everngham second by M. Manerchia to authorize Catania Engineering to prepare the plans and specifications and advertisement for bids for the 2023 Street Improvement Project. All in favor.

PARKS, RECREATION and SHADE TREES

Manager reminded residents that the Annual Memorial Day Parade is scheduled for Saturday, May 27, 2023 starting at 12 Noon. This year's Grand Marshall will be Council Vice President William L. Cox. Councilor Cox served honorably from 1963 to 1966 in the US Army. He was stationed in Thailand and Korea and finished his service

at West Point. Motion by L. Killinen second by J. Johnson to record and file. All in favor.

Manager noted in keeping with the Borough's annual Arbor Day observance, the Shade Tree Commission has recommended the passage of a municipal Resolution proclaiming April 28, 2023 as Arbor Day in Marcus Hook. The Arbor Day program is scheduled for April 28, 2023 at 2:30 PM at the Marcus Hook Community Center. Motion by J. Flynn second by L. Killinen to adopt Borough Resolution No. R-23-6 proclaiming April 28, 2023 as Arbor Day in Marcus Hook. All in favor.

Manager reported that for the thirty-eighth (38th) straight year Marcus Hook has been named a Tree City USA by the National Arbor Day Foundation. The presentation of the Tree City USA flag and other recognition materials will be coordinated with the Borough's Arbor Day ceremony on April 28, 2023. Motion by M. Manerchia second by L. Killinen to receive and file. All in favor.

Manager noted and positively acknowledged the members of the Marcus Hook Recreation and Park Board who coordinated the 2023 Easter Egg Hunt on March 26, 2023 at Mickey Vernon Pavilion. Motion by C. Evernham second by L. Killinen to record and file. All in favor.

ECONOMIC AND COMMUNITY DEVELOPMENT

Manager advised that the Public Comment Period Notice for the Delaware County Consolidated Plan for Housing and Community Development Programs and the County's Proposed FY 2023 Action Plan, a requirement for the Community Development Block Grant Program, was recently advertised and included in the proposed use of funds a \$100,000 allocation to Marcus Hook Borough for the Cedar Street Streetscape Improvement Project (Phase 4B). The project cost estimate is \$270,000. Motion by M. Manerchia second by C. Evernham to send a letter to Delaware County Council requesting additional funding for this project as the proposed allocation falls short of the \$270,000 project estimated cost. All in favor.

LIBRARY

The Library Board recommended the hiring of Mary Jones-Parker as a part-time Library Children's Programmer and Christine Brogen as a part-time Library Clerk. Both positions will work twenty-five(25) hours per week at a rate of \$15.00 per hour. Motion by J. Flynn second by L. Killinen to hire Mary Jones-Parker and Christine Brogen for the above part time positions. All in favor.

COUNCIL REPORTS

Councilor L Killinen noted no report from the Marcus Hook Trainer Fire Department for the month of March.

Councilor J. Flynn commended Marc Stewart for organizing an Easter Egg Hunt for the children held last Sunday.

Councilor M. Manerchia noted cracks in the streets throughout the Borough need to be sealed to prevent deterioration.

Councilor C. Evernham noted the area of 10th Street in the vicinity of the Diner is very dark and suggested the installation of reflective signs as a possible solution.

Mayor Taylor wished everyone a Happy Easter and noted a complaint from a citizen was taken care of by Sunoco (Energy Transfer).

Chief Ireland noted with Daylight Savings Time more children are outside later in the day and reminded everyone to be careful while driving around the Borough.

Council President J. Laird commended Lauren Ottinger for her efforts to make the Easter Egg Hunt a big success.

PUBLIC COMMENTS

Lorraine Daliessio, 1050 Yates Avenue, expressed her concerns regarding the railroad traffic through the Borough and the need for more safety measures. She will send a letter to U.S. Transportation Secretary Pete Buttigieg to ask for assistance from the federal government.

ADJOURNMENT

Motion by L. Killinen second by C. Evernham to adjourn. All in favor. Meeting was adjourned at 7:41 PM.


Gregory Grillone
Borough Secretary