

BOROUGH OF MARCUS HOOK CODE ENFORCEMENT COMPLAINT FORM

The Marcus Hook Borough Code Enforcement Department is dedicated to promoting and maintaining standards to preserve and enhance the quality of life for our community. It is our objective to educate citizens regarding Borough regulations and obtain voluntary compliance of Borough Ordinances. These Ordinances are intended to protect public health, safety, and welfare of all citizens, as well as, maintain property values and the beauty of our Borough. The property owner is ultimately responsible for bringing property into compliance with Borough and County Codes. It is our intent to resolve a complaint and/or achieve voluntary compliance in a timely manner.

VIOLATION LOCATION

Street Address and/or Location: _____

Property Owner Name: _____

Property Owner Contact information: _____

Date of Reported Complaint: _____

YARD/GRASS/WEEDS	TRASH/ BULK TRASH/ LITTER
TREES BLOCKING SIGNAGE	ACCUMULATED ITEMS
BRUSH/ TREES OVERHANGING IN STREET	ABANDONED VEHICLES
SUBSTANDARD STRUCTURE	SEMI TRUCKS
ANIMAL ISSUES	OTHER

PLEASE BE SPECIFIC IN DESCRIBING WHAT THE COMPLAINT IS ABOUT

REPORTING PARTY INFORMATION (Identity of reporting party is considered confidential)

Party Name: _____

Phone Number: _____ Email: _____

Address: _____

Contacted By Phone: ___ Email: ___ In-Person: ___ Mail: ___ Fax: ___

Please contact me regarding this matter: ___ Yes ___ No

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FOR OFFICE USE ONLY

Code Enforcement Officer: _____ Date: _____

Corrective Action Taken/ Additional Comments:

