

February 3, 2020

The regular meeting of the Marcus Hook Borough Council was held on Monday evening February 3, 2020, 7:01 PM, in Council Chambers.

#### CALL TO ORDER

Josephine Laird, Council President, called the meeting to order. A moment of silence was requested for former Marcus Hook Mayor and Councilor, James "Jay" Schiliro, who passed away earlier today.

#### ROLL CALL

Present were Councillors William Cox, Cheryl Evernham, Paula Ewing, Joseph Flynn, John Kennard, Josephine Laird and Michael Manerchia. Also present was Borough Manager Andrew Weldon.

#### APPROVAL OF MINUTES

Motion by C. Evernham second by P. Ewing to dispense with the reading of the minutes of the last meeting and that they stand as written. All in favor.

#### APPROVAL OF RECEIPT VOUCHER

Manager advised that the receipt voucher for the month of January totaled \$107,989.11. Motion by M. Manerchia second by C. Evernham to receive and deposit. All in favor.

#### GENERAL GOVERNMENT

Manager presented for adoption Borough Resolution No. R-20-2 authorizing the destruction of public records as specifically described in subject Resolution and in compliance with the most recent Pennsylvania Municipal Records Manual adopted by Council on August 3, 2009. Motion by J. Kennard second by M. Manerchia to adopt Resolution No. R-20-2. All in favor.

Manager presented for ratification a Managed Service Agreement with ACA Track. that will begin on January 15, 2020 and continue until March 31, 2020 for the purpose of filing an/or submission of all 1095-B and 1094-B forms for the Borough of Marcus Hook. The new agreement has an annual subscription fee of \$399, an IRS Reporting, Printing, Mailing, and Billing fee of \$190 as well as \$2.50 per form filed with the Internal Revenue Service. Motion by J. Flynn second by P. Ewing to ratify the Managed Service Agreement with ACA Track for the period January 15, 2020 – March 31, 2020. All in favor.

Manager presented for approval a Fire Alarm Monitoring Agreement with Siemens. This agreement is for a term of 3 years at \$420.00 per year to monitor the fire alarm at the new Municipal Building and Highway Garage at 1111 Market Street. Motion by W. Cox second by M. Manerchia to approve the Fire Alarm Monitoring Agreement for 1111 Market Street with Siemens which takes effect in February, 2020. All in favor.

#### PUBLIC SAFETY

Councilor C. Evernham presented the Police Report and related statistics for the month of January, 2020. Motion by W. Cox second by M. Manerchia to receive and file the Mayor's Public Safety Report. All in favor.

Chief Ireland presented a summary of the various community policing events and activities the Marcus Hook Police Department either hosted or participated in, in 2019. Motion by W. Cox second by J. Flynn to receive and file. All in favor.

## PUBLIC WORKS AND HIGHWAYS

Manager presented Borough Resolution No. R-20-3 authorizing an application to the Delaware County Council for an allocation of \$3,105 from the County Liquid Fuel Tax Funds in 2020 to be used toward the Borough's 2020 Street Improvement Program. Motion by M. Manerchia second by W. Cox to adopt Resolution No. R-20-3. All in favor.

## PARKS AND RECREATION

Marcus Hook Recreation and Park Board are hosting Brunch with the Easter Bunny, Saturday, March 28<sup>th</sup> from 11:00 AM – 1:00 PM for ages infant to 10 years. Signups for Brunch with the Easter Bunny are required and will take place on March 10<sup>th</sup> and 11<sup>th</sup>, 2020 from 6:00 PM – 8:00 PM, or by emailing the rec board at [rec@marcushookboro.org](mailto:rec@marcushookboro.org). Motion by C. Everngham second by J. Kennard to record and file. All in favor.

It was announced that the Marcus Hook Preservation Society's Pirate Festival is scheduled for September 19, 2020 at Market Square Memorial Park, 11:00 AM – 6:00 PM, and the event planners have requested Borough logistical support for the festival, including police, highway, and port-o-potties, as provided in previous years. Motion by W. Cox second by J. Flynn to reaffirm the use of Market Square Memorial Park for the Pirate Festival and to provide the same level of logistical support as provided in previous years. All in favor.

## PLANNING AND ZONING

Manager announced that the Borough has extended their contract with Community Champions in order to provide services to register vacant, abandoned and foreclosed properties so that the Borough can properly address violations of the Borough of Marcus Hook's property maintenance codes. The term of the Amendment to the Agreement is for a period of one (1) year. Motion by P. Ewing second by M. Manerchia to record and file. All in favor.

## COUNCIL REPORTS

Councilor J. Laird reported that the MHTFD in January responded to 36 fire alarms.

Manager A. Weldon presented the following Borough Council Committee appointments on behalf of Council President J. Laird: General Government - C. Everngham, P. Ewing; Tax Collection - J. Kennard, J. Laird; Highway - W. Cox, M. Manerchia; Police – W. Cox, C. Everngham; Finance - J. Laird, C. Everngham; Recreation - C. Everngham, J. Flynn; Municipal Building – P. Ewing, W. Cox; Fire and Water – P. Ewing, M. Manerchia; Environment and Health - J. Flynn, J. Laird; Planning and Zoning - W. Cox, J. Flynn; Trash and Recycling - M. Manerchia, J. Kennard; Library - J. Kennard, M. Manerchia; Economic and Community Development - J. Flynn, P. Ewing; Telecommunications - J. Flynn, W. Cox; History - M. Manerchia, C. Everngham.

Councilor J. Flynn thanked Councilor J. Laird for appointing him to the Recreation and Park Board Committee.

Manager A. Weldon reminded residents that the agenda review meeting for March's Council Meeting has been rescheduled from Tuesday, Feb 25<sup>th</sup> to Tuesday, Feb 18<sup>th</sup>; this will be advertised in the February 4<sup>th</sup> edition of the Delco Times. Additionally, he reminded residents that the planned move date for Borough Administration and Council is March 20<sup>th</sup>. Therefore, there will be one more Council Meeting in the current building after tonight's meeting.

## PUBLIC COMMENTS

Lorraine Daliessio, 1050 Yates Avenue, reminded residents that the next EAC meeting is scheduled for this Thursday, February 6<sup>th</sup> at 5:30 PM, and will be held at the Linwood Senior Center, in Lower Chichester. Lorraine also informed Mayor and Council she would be attending a grant writing seminar, being held at the Brookhaven Municipal Center on Thursday, February 6<sup>th</sup>.

Skip Morello, 1021 Market Street, questioned the fire alarm that was not responded to on the January Fire Report. Manager A. Weldon reminded everyone of the agreement that was made between Borough Council and two of our employees who volunteer at MHTFD. The agreement is during working hours, they are free to respond to calls in Marcus Hook Borough and Trainer Borough, while still being paid. They are free to respond to any and all calls outside of their normal working hours.

Pat Koch, 2 E. 9<sup>th</sup> Street, noted that station 39 backs us up, therefore we should back them up.

## APPROVAL OF PAYMENT OF BOROUGH BILLS

Manager advised that the payment voucher for the time period from January 7, 2020 through February 3, 2020 totaled \$184,100.65. Motion by W. Cox second by C. Everngham to approve payment of Borough bills. All in favor.

## ADJOURNMENT

Motion by M. Manerchia second by P. Ewing to adjourn. All in favor. Meeting was adjourned at 7:25 PM.

Andrew Weldon  
Borough Secretary