

February 3, 2025

The regular meeting of the Marcus Hook Borough Council was held on Tuesday evening, February 3, 2025 @ 7:00 PM, in Council Chambers.

CALL TO ORDER

Cheryl Evernham Council Vice-President, called the meeting to order.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present were Councilors Cheryl Evernham, Joseph Flynn, Larry Killinen, Michael Manerchia, and Janette Weigand. Also present were Mayor, Gene Taylor, and Borough Manager, Jacqui Guenther.

APPROVAL OF MINUTES

Motion by Larry Killinen, seconded by Micheal Manerchia to dispense with the reading of the minutes of the last meeting and that they stand as written. All in favor.

APPROVAL OF RECEIPT VOUCHER

The manager advised that the receipt voucher for the month of January 2025 totaled \$94,669.55. Motion by Janette Weigand, seconded by Micheal Manerchia to receive and deposit. All in favor.

APPROVAL OF PAYMENT OF BOROUGH BILLS

The manager advised that the payment voucher for the period from January 3, 2024, through February 3, 2025, totaled \$149,488.36. Motion Larry Killinen, seconded by Micheal Manerchia to approve payment of Borough bills. All in favor.

GENERAL GOVERNMENT

The manager presented Resolution R-25-1 for the destruction of specific police records as stated in Resolution R-25-1. Motion by Joseph Flynn, seconded by Larry Killinen to adopt and execute Resolution R-25-1. All in favor.

The Manager requested that Borough Council consider hiring Andrew Gilliano and Eric Groy as part-time highway employees to work 24 hours per week, at the rate of \$18.00 per hour, retroactive to January 21, 2025. Motion by Janette Weigand, seconded by Micheal Manerchia to approve and execute. All in favor.

The manager stated that the current Zoning Hearing Board Solicitor, Michael S. D'Agostino, Esquire, is stepping down and that Borough Council needs to appoint a new Zoning Hearing Board Solicitor. The manager suggested Borough Council consider Denis M. Dunn, Esquire, to be appointed as the Zoning Hearing Board Solicitor effective immediately. Motion by Joseph Flynn, seconded by Micheal Manerchia to approve and execute. All in favor.

The Manager stated that in response to the RFP for a new bank she received proposals from PNC Bank and S&T Bank. After conducting an analysis of both proposals, a copy of which has been provided to you, the manager recommended that Borough Council approve the RFP from PNC Bank and name PNC as our new depository *and to name Josephine Laird, Cheryl Evernham and Jacqui Guenther as check signers. Motion by Micheal Manerchia, seconded by Janette Weigand to approve and execute. All in favor.

The manager stated that she received quote to repair the leaking roof at the library and that she asked Charles to review same. The manager suggested that Borough Council approve the proposal from R. Titter Roofing LLC, in the amount of \$4,685.00 which includes a one-year guarantee. The manager further stated that this is a temporary fix until such time as the Borough can secure funding to replace the entire roof with a commercial grade roof. Motion by Joseph Flynn, seconded by Micheal Manerchia to approve and execute. All in favor.

The Manager announced that the DCED awarded the Borough of Marcus Hook a \$200,000 CFA Act 13 grant for the Market Square Memorial Park Pier Planning project. This will cover part of the \$275,000 fee for the engineered plans. We expect an additional \$75,000 grant to be awarded by the County for this in the Fall.

PUBLIC SAFETY

Mayor Taylor presented the Police Report and related statistics for the month of January. Motion by Joseph Flynn, seconded by Larry Killinen, to receive and file the Mayor's Public Safety Report. All in favor.

The manager stated she received a quote from Phoenix Security Systems, Inc., for a wireless antenna upgrade to fix the cameras presently not functional, in the amount of 28,860.00. The manager stated that this was not budgeted for in 2025, and these funds would need to be drawn from the Capital Reserve funds. Motion by Janette Weigand, seconded by Larry Killinen to approve and execute. All in favor.

ENGINEERING REPORT:

FIRE REPORT: MARCUS HOOK TRAINER FIRE DEPARTMENT

MONTHLY REPORT

JANUARY 2025

<u>INCIDENT TYPE</u>	<u># INCIDENTS</u>
<u>Building fire</u>	<u>4</u>
<u>Medical assist, assist EMS crew</u>	<u>3</u>
<u>Motor vehicle accident with injuries</u>	<u>2</u>
<u>Hazardous condition, other</u>	<u>1</u>
<u>Carbon monoxide incident</u>	<u>1</u>
<u>Cover assignment, standby, moveup</u>	<u>1</u>
<u>Dispatched & cancelled en route</u>	<u>10</u>
<u>Smoke scare, odor of smoke</u>	<u>2</u>
<u>False alarm or false call, other</u>	<u>1</u>
<u>Local alarm system, malicious false alarm</u>	<u>1</u>
<u>Smoke detector activation due to malfunction</u>	<u>1</u>
<u>Alarm system sounded due to malfunction</u>	<u>3</u>
<u>TOTAL INCIDENTS:</u>	<u>30</u>

Marucs Hook/Trainer: 11 CALLS
CALLS FROM 6AM – 6PM: 17 CALLS

OUT OF TOWN CALLS: 19 CALLS
CALLS FROM 6PM – 6AM: 13 CALLS

TOP RUNNER FOR THE MONTH: Slayde Turner with 24 calls

REPORTING OFFICER: Chief Dan Smith

Larry Killinen presented the Fire House Report and related statistics for the month of January. Motion by Micheal Manerchia, seconded by Larry Killinen, to receive and file the Fire House Report. All in favor.

MARY M. CAMPBELL MARCUS HOOK PUBLIC LIBRARY MONTHLY REPORT

1. Due to the loss of state aid at the Folcroft Library, our library received extra funding to enhance our services.
2. The library's "For the Love of Reading" reading challenge runs from January 15 to February 28 and is open to all ages.
3. The library will provide free tax forms for Marcus Hook residents.

The manager read the Library Report. Motion by Micheal Manerchia, seconded by Larry Killinen, to receive and file the Library Report. All in favor.

HIGHWAY AND SANITATION

PLANNING AND ZONING

Borough Council held a public hearing on March 3, 2025, to review an application for a Conditional Use Permit submitted by Jahzaree Sexton to operate a child day-care center at 13-15 W. 10th Street. The Marcus Hook Planning Commission reviewed the application at their meeting on December 5, 2024, and recommended approval with the following conditions:

1. Compliance with §196-137. *Child day-care centers*. of the Marcus Hook Zoning Ordinance.
2. Cover the Borough's cost for purchasing and installing signage to identify the two parking spots in front of 1004-1008 Market Street as a pickup/drop-off location for the day care center, Monday through Friday, between the hours of 6:00 a.m. and 6:00 p.m.
3. Pay an annual fee of \$100 to offset the revenue lost from removing the two meter-controlled parking spaces in front of 13-15 W. 10th Street.
4. To provide the Borough of Marcus Hook with a Certificate of Insurance naming the Borough as additional insured in the event of any lawsuit derived from the drop off or pick up of any person(s) from the parking spaces in front of 13-15 W. 10th Street.

Motion by Micheal Manerchia, seconded by Larry Killinen to approve the issuance of a Conditional Use Permit to Jahzaree Sexton to operate a Child Day-Care Center at 13-15 W. 10th Street conditioned on the following Conditions and Safeguards. All in favor.

CONDITIONS

1. Compliance with §196-137. *Child day-care centers*. of the Marcus Hook Zoning Ordinance.
2. Cover the Borough's cost for purchasing and installing signage to identify the two parking spots in front of 13-15 W. 10th Street as a pickup/drop-off location for the day care center, Monday through Friday, between the hours of 6:00 a.m. and 6:00 p.m.
3. Pay an annual fee of \$100 to offset the revenue lost from removing the two meter-controlled parking spaces in front of 13-15 W. 10th Street.

4. To provide the Borough of Marcus Hook with a Certificate of Insurance naming the Borough as additional insured in the event of any lawsuit derived from the drop off or pick up of any person(s) from the parking spaces in front of 13-15 W. 10th Street.

ENVIRONMENT

COMMUNITY AND ECONOMIC DEVELOPMENT

The Manager stated that Blessings Activated Youth Program focuses on holistic youth development through music, athletics, academics, and nutrition. They would like to use the Curt Weldon Community Center Monday and Wednesday 6:00pm to 7:45 and are seeking approval of allowing the students (several of them are MH residents) to use the gym on Monday and Wednesday nights. The students would come in on a Monday or Wednesday night. They will be supervised by the coach and his staff, and a rec board member will also be present. As instructed by Borough Council, the Group approached Parks & Recreation to see if they were amenable and are now seeking approval from Borough Council. They have provided their registration form as well as a Liability Waiver and Release form for your review and consideration. Motion by Janette Weigand, seconded by Micheal Manerchia to approve and execute. All in favor.

The manager stated that she met with Charles Catania. Ben and Slayde discuss engineered plans to update Williamson Field through a DCNR Grant in addition to the funds received from DEP in the amount of \$18,750. The plans would include updating the concession stand, benches, new backstop, fence and bathrooms, re-grading and seeding the field, and making it ADA compliant.

COUNCIL REPORTS

Micheal Manerchia stated, "Go Eagles"!

Janette Weigand announced that Park & Rec was going to hold a Valentine Bingo at the Community Center at noon on Sunday, February 9, 2025.

Micheal Manerchia asked for a moment of silence in remembrance of those lost in the two tragedies this week.

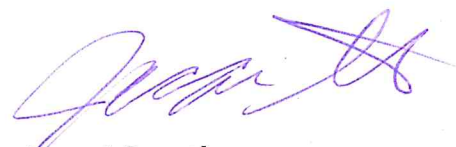
PUBLIC COMMENTS

Trish Hoffman, Park & Rec Board, thanked everyone for their participation in Operation Merry Grinchmas and announced that the Parks & Recreation Board would like to hold an open house meeting at the Community Center in order that individuals could sign up for the Gym, Preservation Society, Library and other Borough Organizations. She stated that more information would follow.

ADJOURNMENT

Motion to adjourn by Larry Killinen, seconded by Joseph Flynn. All in favor. Meeting was adjourned at 7:41 PM.

Respectfully submitted,



Jacqui Guenther
Borough Manager