

January 2, 2018

The regular meeting of the Marcus Hook Borough Council was held on Tuesday evening January 2, 2018, 7:00 PM, in Council Chambers.

CALL TO ORDER

Gene Taylor, Mayor, called the meeting to order.

ROLL CALL

Present were Councillors William Cox, Cheryl Evernham, Joseph Flynn, John Kennard, Anna Kersey, Josephine Laird and Michael Manerchia. Also present was Mayor Gene Taylor and Borough Manager Andrew Weldon.

APPROVAL OF MINUTES

Motion by J. Laird second by W. Cox to dispense with the reading of the minutes of the last meeting and that they stand as written. All in favor.

COUNCIL AND BOROUGH REORGANIZATION

Mayor Taylor stated that this was a reorganization meeting and requested nominations for President and Vice-President of Council.

Motion by A. Kersey second by W. Cox to nominate Josephine Laird as President of Borough Council. All in favor.

Motion by J. Laird second by A. Kersey to nominate William Cox as Vice-President of Borough Council. All in favor.

Motion by W. Cox second by C. Evernham to nominate Joseph Flynn as President Pro Tem who will preside in the event that both the President and Vice-President are absent from a meeting at which there is still a quorum. All in favor.

Motion by M. Manerchia second by W. Cox to nominate Robert Kersey as Chairman of the Vacancy Board. All in favor.

Councillor J. Kennard advanced a motion continuing the appointment of Mark P. Much as Borough Solicitor. Motion was seconded by C. Evernham. All in favor.

Councillor W. Cox advanced a motion continuing the appointment of Charles J. Catania, Jr. as Borough Engineer. Motion was seconded by C. Evernham. All in favor.

APPROVAL OF RECEIPT VOUCHER

Manager advised that the receipt voucher for the month of December totaled \$109,716.95. Motion by C. Evernham second by W. Cox to receive and deposit. All in favor.

SPECIAL PRESENTATION

Richard and Sara Malascalza, for their commendable service to the Borough of Marcus Hook by voluntarily contributing their time and energy to coordinate and oversee the Toys for Tots Softball Tournament, which collected toys for the children of the Borough to give out at Christmas.

GENERAL GOVERNMENT

Borough Council approved by motion of W. Cox second by J. Kennard the following administrative appointments and changes: Code Enforcement Officer - Robert Hughes, effective January 2, 2018, with a planned start date of January 8, 2018. All in favor.

Manager advised that the Borough renewed its 2018 Workers' Compensation, Employer's Liability and Heart and Lung/Act 477 coverages effective January 1, 2018, at a premium rate of \$58,703, a \$7,355 increase from the previous year, largely due to a higher estimated payroll for FY2018. Motion by W. Cox second by M. Manerchia to record and file. All in favor.

Manager presented Borough Resolution No. R-18-1, a Fee Schedule Resolution, authorizing fees and charges pursuant to the codified ordinances of the Borough and/or as allowed under Pennsylvania state law. Motion by M. Manerchia second by W. Cox to adopt Resolution No. R-18-1. All in favor.

PUBLIC SAFETY

Mayor Taylor presented the Police Report and related statistics for the month of December, 2017. Motion by J. Kennard second by W. Cox to receive and file the Public Safety Report. All in favor.

Upon the recommendation of Mayor Taylor motion by M. Manerchia second by W. Cox to reappoint the following part time police officers for 2018: Douglas Staffelbach, William Coyle, James Dalrymple, Elliott Singleton, Christopher Ascher, Brandon Paslay, Anthony Grosso, John Kuryan, and Russell Martorelli. All in favor.

Letter was received from Shannon Taylor, 17 Spruce Street noting her interest to serve on the Civil Service Commission. Motion by J. Kennard second by M. Manerchia to appoint Shannon Taylor to the Civil Service Commission, term to expire on December 31, 2018. All in favor.

Manager received a letter from the Marcus Hook Trainer Fire Department advising effective January 1, 2018, the Marcus Hook Trainer Fire Department elected Alfonse Brooks as the Department Fire Chief, Ken Smith Jr. as the Deputy Fire Chief and Tony Capasso as the Fire Marshall. Motion by A. Kersey second by C. Evernham to record and file. All in favor.

PARKS AND RECREATION

Letter was received from Sara Malascalza, noting her interest to serve on the Recreation and Park Board. Motion by C. Evernham second by A. Kersey to appoint Sara Malascalza to the Recreation and Park Board, term to expire on December 31, 2021. All in favor.

Manager reported that the Recreation and Park Board's Lunch with Santa was held on December 16, 2017. There were 53 Borough children in attendance. Motion by W. Cox second by J. Flynn to record and file. All in favor.

COMMUNITY AND ECONOMIC DEVELOPMENT

Manager reported that the Borough's Community Development Block Grant (CDBG) program application (44th Year / FY 2018) for the Viscose Village Streetscape Project was submitted to the Delaware County Office of Housing and Community Development on December 14, 2017. CDBG funds requested totaled \$327,250 based on the construction cost estimate. Motion by W. Cox second by J. Kennard to record and file. All in favor.

COUNCIL REPORTS

Motion by W. Cox second by M. Manerchia to reappoint the following individuals to various boards and commissions: Jessica DeStefano to the Recreation and Park Board - 5 year term expiring December 31, 2022; William Cox to the Planning Commission - 4 year term expiring December 31, 2021; Jack Kennard to the Shade Tree Commission - 3 year term expiring December 31, 2020; James McClure to the Zoning Hearing Board - 5 year term expiring December 31, 2022; Thomas McLaughlin Jr. to the Board of Health - 5 year term expiring December 31, 2022; Michael Manerchia to the Historical Commission - 2 year term expiring December 31, 2019; and, Virginia Hughes to the Historical Commission - 2 year term expiring December 31, 2019. All in favor.

Councillor J. Flynn wished everyone a very Happy and Healthy New Year. Councillor J. Flynn also reminded everyone that the gym at the Marcus Hook Community Center re-opens tomorrow night, January 3rd, and is open on Monday, Wednesday, and Friday from 6PM-9PM. He also reminded residents of the new treadmills and boxing room which will be opened shortly.

Councillor W. Cox thanked the Recreation and Park Board for their efforts in 2017 and wished everyone a Happy and Healthy New Year.

Councillor J. Kennard wished everyone a Happy New Year. Councillor J. Kennard also reminded residents that the Recreation and Park Board needs volunteers, however it is required that they pass a criminal and child abuse background check before they will be permitted to volunteer. Finally, Councillor J. Kennard thanked the Recreation and Park Board for their efforts at the Lunch with Santa Claus.

Councillor A. Kersey thanked Rich and Sara Malascalza for their time and efforts in this year's Marcus Hook Toy Drive. Their help, along with the help of Sunoco and Monroe Energy, and anyone else who donated time, toys, or money resulted in the Borough assisting 16 families, Sunoco assisting 14 families, and Monroe Energy assisting 17 families.

Councillor C. Everngham wished everyone a Happy New Year. Councillor C. Everngham also thanked Gail LaVallee for her help with the Recreation and Park Board, and Lunch with Santa.

Councillor M. Manerchia wished everyone a Happy New Year. Councillor M. Manerchia also reminded residents to check their smoke detectors, as well as heaters and chimneys. It's important to have a certified person to check these items, and if any residents need a recommendation to contact the Borough. Councillor M. Manerchia also reminded residents that if they see water in the street to stay clear of it, due to the fact that there could be a cavity beneath that could cave in.

Mayor G. Taylor thanked the Marcus Hook Legion for donating 20 turkeys for Christmas and for their continued efforts in helping struggling families. Mayor G. Taylor also reminded residents that the Borough will begin enforcing the new parking stickers on January 8, 2018. These stickers are available at the Municipal Building at no cost to the resident. Mayor G. Taylor also wished everyone a Happy New Year.

Councillor J. Laird wished everyone a Happy New Year, and thanked everyone for their cooperation this past year. Councillor J. Laird also thanked Councillor W. Cox for his help with the sign issue at the Marcus Hook Community Center.

Manager Weldon notified residents that the Borough is aware of the overflowing paper recycling dumpsters at the old Marcus Hook Highway Garage, and is working on a solution for this. The Borough has reached out repeatedly to the vendor responsible for emptying these to no avail. We are working on a permanent solution. Manager

Weldon also notified residents that the Borough was the recipient of a \$500,000 grant from the Revelopment Assistance Capital Program (RACP) for the purpose of fixing the structural deficiencies at the Marcus Hook Fishing Pier. A 100% match is required with this grant, and will be discussed at the next agenda meeting. Manager Weldon also thanked the following individuals and businesses for their contributions to the Marcus Hook Toy Drive - Richard and Sara Malascalza, Marty and Cheryl Everngham, Angel Food Pantry, Micaela and Ava Kersey, Ronnie Beachboard, Marcus Hook Community Development Corporation, Brian Kersey, Marcus Hook Borough, Monroe Corporation, and Sunoco Pipeline. These contributions resulted in a brighter Christmas and Holiday Season for many Borough children and families.

PUBLIC COMMENTS

Malcolm Yates, 1040 Yates Avenue, was asked by Representative Brian Kirkland to attend today's meeting to congratulate and present a Legislative Acknowledgment to the recently elected Mayor and Councillors. Mr. Yates read the acknowledgment in front of Mayor, Council, and all meeting attendees.

Wendy VanCleve, 5 W. 7th Street, requested that the Borough follow the code which is in effect for all residents whereby residents are required to have their walkways shoveled within 24 hours of a snowfall. Wendy noted in the past that the walkway on 7th Street, which is Borough property, has not been cleared in a timely manner. Manager Weldon assured her that this item would be discussed with our highway department as they take care of all of the plowing and snow removal within the Borough, and we will do everything in our power to make sure all Borough property is cleared in a timely manner.

APPROVAL OF PAYMENT OF BOROUGH BILLS

Manager advised that the payment voucher for the time period from December 5, 2017 through January 2, 2018 totaled \$231,728.55. Motion by W. Cox second by C. Everngham to approve payment of Borough bills. All in favor.

ADJOURNMENT

Motion by C. Everngham second by M. Manerchia to adjourn. All in favor. Meeting was adjourned at 7:28 PM.

Andrew Weldon
Borough Secretary