

January 6, 2025

The regular meeting of the Marcus Hook Borough Council was held on Tuesday evening, January 6, 2025 @ 7:00 PM, in Council Chambers.

CALL TO ORDER:

Josephine Laird, Council President, called the meeting to order.

PLEDGE OF ALLEGIANCE:

MOMENTS OF SILENCE IN REMEMBRANCE OF BOBBY HUGHES AND PRESIDENT JIMMY CARTER:

ROLL CALL:

Present were Councilors Cheryl Everngham, John Johnson, Joseph Flynn, Larry Killinen, Josephine Laird, Michael Manerchia, and Janette Weigand. Also present were Mayor, Gene Taylor, and Borough Manager, Jacqui Guenther.

APPROVAL OF MINUTES:

Motion by Lerry Killinen, seconded by Micheal Manerchia to dispense with the reading of the minutes of the last meeting and that they stand as written. All in favor.

APPROVAL OF RECEIPT VOUCHER

The manager advised that the receipt voucher for the month of December 2024 totaled \$116,728.21. Motion by Micheal Manerchia, seconded by Larry Killinen to receive and deposit. All in favor.

APPROVAL OF PAYMENT OF BOROUGH BILLS

The manager advised that the payment voucher for the time-period from December 3, 2024, through January 6, 2025, totaled \$224,334.44. Motion by Janette Weigand, seconded by John Johnson to approve payment of Borough bills. All in favor.

GENERAL GOVERNMENT

The manager stated that Borough Council will need to appoint a Highway Foreman due to the premature Death of Bobby Hughes. Motion by Micheal Manerchia, seconded by Larry Killinen to appoint Slayde Turner as the Highway Foreman.

The manager stated that Borough Council will need to appoint a Code Inspection Officer due to the premature Death of Bobby Hughes. Motion by Larry Killinen, seconded by Joseph Flynn to appoint Ben VanCleve as the Code Inspection Officer.

The manager stated that she received a letter wherein Bruce Dorbian tendered his notice of retirement. Bruce's last day will be January 17, 2025. Motion by Micheal Manerchia, seconded by Larry Killinen to accept and file Bruce's retirement.

The manager stated that Josephine Laird, President of Borough Council received a letter wherein Joe Flynn tendered his resignation from the Marcus Hook Community Development Corporation due to scheduling issues. Motion by Micheal Manerchia, seconded by Larry Killinen to accept and file.

The manager stated that Josephine Laird, President of Borough Council, will need to appoint a new member to the Marcus Hook Community Development Corporation. Motion by Micheal Manerchia, seconded by Larry Killinen to appoint Janette Weigand as to the Marcus Hook Community Development Corporation.

The manager stated that Borough Council will need to appoint a new Zoning Officer due to Bruce's retirement. Motion by Janette Weigand, seconded by Larry Killinen to appoint Jacqui Guenther as the Interim Zoning Officer.

The Manager recommended contracting with Thomas J. Comitta, AICP, CNU-A, RLA, as per his proposed fee schedule as Planning Consultant & Landscape Architectural Consultant Services for 2025. Motion by Joseph Flynn, seconded by Larry Killinen to contract with Thomas J. Comitta, AICP, CNU-A, RLA, as per his fee sheet proposal, as Planning Consultant & Landscape Architectural Consultant Services for 2025. 6 yeas and 1 nay, Micheal Manerchia dissented. Motion carried by majority vote.

The manager stated that the following terms are up and that appointments to these vacancies:

Recreation and Park Board (5-year term):

Re-appointment: Lauren Marie Ottinger

Environmental Advisory Council (3-year term):

Re-appointment: Brandon Weigand
1 vacant seat

Vacant Property Review Committee (2-year term):

Re-appointments: Michael Manerchia
Ronald Beachboard
Delaware County Planning Dept. Representative
[2 vacant seats remain].

Library Board (3-year term)

Re-appointments: Lorraine Daliessio
Cora Anderson

Shade Tree Commission: (3-year term)

Re-appointment: Janette Weigand

Zoning Hearing Board (5-year term):

Re-appointments: Lorraine Daliessio

Motion by Larry Killinen, seconded by Cheryl Evernham to appoint all above named persons to their respective Boards and Committees for the term listed above.

ENGINEERING REPORT: December 2024

1. PY25 CDBG Application
 - Application to be submitted for Walnut Street - Dalton to Pine; estimated cost \$282,000
2. Cedar St – Pine to Chestnut Streetscape (CDBG Grant)
 - project completed
3. Walnut St – Pine to Dalton Streetscape (CDBG Grant)
 - Preliminary Design/Topographic Survey underway
4. Market Sq Memorial Park – Delco Greenways Phase 1 grant
 - Moore Bros Enterprises project substantially completed
5. Market Sq Memorial Park/Mickey Vernon Park – Delco Greenways Phase 2
 - Rebid set for January 22, 2025

6. DCED Local Share Account Grant Opportunity
 - Application submitted for the purchase of new fire truck
7. 10th Street Paving/Sewer Manhole
 - Issue with street paving failing (peeling up)
 - Contact with Prologis, PADOT, DELCORA
 - DELCORA will repair manhole and paving
8. Prologis
 - Final site inspection completed. All work completed except for replacement of dead trees, set for early Spring
9. RACP Grant
 - Working with RACP consultant to provide closeout documents
10. COVID-19 ARPA Small Water & Sewer Grant
 - \$50,634 grant for stormwater quality improvements (MS4 requirement)
 - Rain Gardens – Haebel Plaza & Williamson Field
11. DELCO OHCD Ida Storm Relief
 - County applying for grant for stormwater projects in CDBG Areas
 - Marcus Hook eligible – possible projects

FIRE REPORT: MARCUS HOOK TRAINER FIRE DEPARTMENT

MONTHLY REPORT

DECEMBER 2024

Larry Killinen presented MHTFD Report for the month of December 2024. Motion by Micheal Manerchia, seconded by John Johnson to receive and file the MHTFD Report. All in favor

The manager stated that Dan Smith, Fire Chief, has requested that Brough Council Appoint Mike Colgan s fire police for the MHTFD. He successfully completed the fire police training from the Commonwealth of Pennsylvania. The mayor recommended that Borough Council accept the nomination of Mike Colgan as Fire Police. Motion by Michael Manerchia, seconded by Larry Killinen, to accept and execute the appointment of Mike Colgan as Fire Police.

Whereupon Mayor Taylor stated that he would swear Mike Colgan in to service at another time.

PUBLIC SAFETY REPORT:

Mayor Taylor presented the Police Report and related statistics for the month of December 2024. Motion by Micheal Manerchia, seconded by Larry Killinen to receive and file the Mayor's Public Safety Report. All in favor.

The Manager stated that the Mayor and Chief would like Borough Council to extend part-time employment to Yonatan Patsko and Ginger Dunbar as Part -Time Police Officers. Motion by Larry Killinen, seconded by Joseph Flynn to approve and execute, after all clearances are successfully completed. All in favor.

Whereupon Mayor Taylor stated that he would swear Yonatan Patsko and Ginger Dunbar as Part-Time Police Officers at another time, after all clearances were successfully completed.

LIBRARY

Mary M. Campbell Marcus Hook Public Library Monthly Report

- 1. The library's Threads of Generations Sewing Club, established through a Library Foundation of Delaware County grant, recently donated blankets to local shelters.
- 2. The library is asking for council approval to change its Wednesday and Thursday operating hours from 12 PM–7 PM to 11 AM–6 PM. This adjustment is intended to better meet the needs and preferences of our community.
- 3. The library's Holiday Reading Challenge, open to all ages, ends on January 2. There's still time to join and win exciting prizes!

Wishing everyone a Merry Christmas and a Happy New Year!

HIGHWAY AND SANITATION

PLANNING AND ZONING

Borough Council held a public hearing on January 6, 2025, to review an application for a Conditional Use Permit submitted by Jahzaree Sexton to operate a child day-care center at 13-15 W. 10th Street. The Marcus Hook Planning Commission reviewed the application at their meeting on December 5, 2024, and recommended approval with the following conditions:

- 1. Cover the Borough’s cost for purchasing and installing signage to identify the two parking spots in front of 13-15 W. 10th Street as a pickup/drop-off location for the day care center, Monday through Friday, between the hours of 6:00 a.m. and 6:00 p.m.
- 2. Pay an annual fee to be determined by Borough Council to offset the revenue lost from removing the two meter-controlled parking spaces in front of 13-15 W. 10th Street.

Motion by Micheal Manerchia seconded by John Johnson to approve the issuance of a Conditional Use Permit to Jahzaree Sexton to operate a Child Day-Care Center at 13-15 W. 10th Street conditioned on the following Conditions and Safeguards. All in favor.

Conditions

- 1. Compliance with §196-137. *Child day-care centers.* of the Marcus Hook Zoning Ordinance.
- 2. Cover the Borough’s cost for purchasing and installing signage to identify the two parking spots in front of 13-15 W. 10th Street as a pickup/drop-off location for the day care center, Monday through Friday, between the hours of 6:00 a.m. and 6:00 p.m.
- 3. Pay an annual fee of \$100 to offset the revenue lost from removing the two meter-controlled parking spaces in front of 13-15 W. 10th Street.
- 4. To provide the Borough of Marcus Hook a Certificate of Insurance naming the Borough as additional insured in the event of any lawsuit derived from the drop off or pick up of any person(s) from the parking spaces in front of 13-15 W. 10th Street.

ENVIRONMENT

COMMUNITY AND ECONOMIC DEVELOPMENT

The manager stated that Charles Catania provided a proposal from MAC Flooring Inc. the amount of \$7,800. to finish the floors in the two first floor bathrooms at the Kurt Weldon Community Center. Motion by Larry Killinen, seconded by Janette Weigand, to approve and execute the proposal from MAC Flooring Inc. in the amount of \$7,800. The color “Tempo” (dark gray) was selected.

COUNCIL REPORTS

Micheal Manerchia stated that the Highway department under the direction Of Slayde Turner did a great job clearing the streets during the recent snowstorm.

PUBLIC COMMENTS

Jill Hudson, 1121 Green Street, addressed the Board regarding the Borough owned Phone that Bobby Hughes had in his possession when he passed away in December 2024.

ADJOURNMENT

Motion to adjourn by Larry Killinen, seconded by Janette Weigand. Motion carried. All in favor. The meeting was adjourned at 7:31 PM.

Respectfully submitted,

Jacqui Guenther
Borough Manager