

June 4, 2018

The regular meeting of the Marcus Hook Borough Council was held on Monday evening June 4, 2018, 7:00 PM, in Council Chambers.

CALL TO ORDER

Josephine Laird, Council President, called the meeting to order.

ROLL CALL

Present were Councillors William Cox, Cheryl Evernham, Joseph Flynn, John Kennard, Anna Kersey, Josephine Laird and Michael Manerchia. Also present were Mayor Gene Taylor and Borough Manager Andrew Weldon.

APPROVAL OF MINUTES

Motion by W. Cox second by M. Manerchia to dispense with the reading of the minutes of the last meeting and that they stand as written. All in favor.

APPROVAL OF RECEIPT VOUCHER

Manager advised that the receipt voucher for the month of May totaled \$822,282.42. Motion by C. Evernham second by W. Cox to receive and deposit. All in favor.

SPECIAL PRESENTATION

A Rocking Chair was presented to George Windsor in recognition of his service to the Borough of Marcus Hook as Code Enforcement Officer. George served the Borough from June 3, 2008 to February 23, 2018, first as Property/Housing Inspector then as Code Enforcement Officer.

GENERAL GOVERNMENT

Manager noted that Council President Josephine Laird is being recognized for the Cecil K. Leberknight award, which is for her 10 years of public service to the Borough of Marcus Hook. Josephine will be presented this award at the Pennsylvania State Association of Boroughs (PSAB) 107th Annual Conference on Tuesday, June 12th at the Hershey Lodge in Hershey, Pennsylvania. Motion by J. Kennard second by W. Cox to record and file. All in favor.

Manager informed residents that the Borough will be unveiling the WalkWorks walking route in the Borough of Marcus Hook on Friday, June 8th, 2018 at 11AM. There will be an inaugural walk along the 2 mile WalkWorks route throughout town that starts and ends at the Market Square Memorial Park. After the walk we will have a light lunch and refreshments at the Marcus Hook Community Center. This walking route was funded entirely through a joint collaboration between the Pennsylvania Department of Health and the University of Pittsburgh Graduate School Of Public Health, working with the Delaware County Department of Intercommunity Health. Motion by C. Evernham second by M. Manerchia to receive and file. All in favor.

PUBLIC SAFETY

Mayor Taylor presented the Police Report and related statistics for the month of May, 2018. Motion by C. Evernham second by M. Manerchia to receive and file the Mayor's Public Safety Report. All in favor.

Letter was received from Joseph Smith, 37 Walnut Street noting his interest to serve on the Civil Service Commission. Motion by W. Cox second by A. Kersey to appoint Joseph Smith to the Civil Service Commission, term to expire on December 31, 2020. All in favor.

Letter was received from Marie Swanson, 22 Chestnut Street noting her interest to serve as an alternate on the Civil Service Commission. Motion by J. Flynn second by W. Cox to appoint Marie Swanson as an alternate to the Civil Service Commission, term to expire on December 31, 2020. All in favor.

Mayor Taylor asked Council to request the Civil Service Commission establish an eligibility list for the position of police officer. Motion by M. Manerchia second by W. Cox to contact the Civil Service Commission with a request to establish an eligibility list for the position of police officer consistent with the established rules and regulations. All in favor.

BOARD OF HEALTH

Letter was received from Joseph Smith, 27 Walnut Street noting his interest to serve on the Board of Health. Motion by W. Cox second by A. Kersey to appoint Joseph Smith to the Board of Health, term to expire on December 31, 2021. All in favor.

PUBLIC WORKS AND HIGHWAYS

Manager presented Borough Resolution No. R-18-9 authorizing an application to the Delaware County Council for an allocation of \$1,167 from the County Liquid Fuel Tax Funds in conjunction with the Delaware County Pothole Assistance for Tax Payers Program in 2018 to be used toward repairing potholes on Borough streets. Motion by W. Cox second by C. Evernham to adopt Resolution No. R-18-9. All in favor.

Bids were opened on May 30, 2017, at 10 AM for the 2018 Street Resurfacing Project and tabulated as follows:

<u>Project</u>	<u>A.F. Damon Inc.</u>	<u>Charlestown Paving</u>	<u>Inncon</u>
Base Bid: 5640 Milling Sq Yards 580 TN 1 1/2" 9.5mm Overlay	\$63,406.00	\$75,259.80	\$71,142.20

Motion by W. Cox second by M. Manerchia to accept the 2018 Street Resurfacing Project bid from A.F. Damon Inc. covering the milling and resurfacing of Green Street from 6th Street to 10th Street in the amount of \$63,406.00. All in favor.

Council's Highway Committee presented the following recommendations for summer/seasonal employment with the Highway Department: Jason O'Brien, 1020 Green Street, and Michael McClure III, 4102 Chichester Avenue, Upper Chichester, PA for a 24 hour week at \$12.00 per hour, beginning June 18, 2018 and ending August 24, 2018. Motion by W. Cox second by J. Kennard to approve the recommendation of the Highway Committee covering summer/seasonal employment offering employment to Jason O'Brien and Michael McClure III, as summer laborers, 24 hours per week, \$12.00 per hour. All in favor.

PARKS, RECREATION and SHADE TREES

Acknowledged were the members of the Marcus Hook Borough and Recreation and Park Board who helped coordinate the annual Memorial Day Parade on Saturday, May 26, 2018. Motion by W. Cox second by J. Flynn to receive and file. All in favor.

Councillor Joe Flynn will be hosting the 9th Annual Fishing Derby on Father's Day, June 17th, 2018 from 12 PM – 2:30 PM at the Market Square Memorial Park and Marcus Hook Fishing Pier. Sign-ups will take place at 11 AM and awards will be presented at 3 PM. Motion by W. Cox second by M. Manerchia to receive and file. All in favor.

Letter was received from Brian Hughes, 312 Market Street noting his interest to serve on the Shade Tree Commission. Motion by J. Kennard second by M. Manerchia to appoint Brian Hughes to the Shade Tree Commission, term to expire on December 31, 2019. All in favor.

The Marcus Hook American Legion requested approval to hold a tag day on September 15th, 2018. Motion by W. Cox second by J. Kennard to authorize the Marcus Hook American Legion to hold a tag day fundraiser on September 15th, 2018. All in favor.

PLANNING AND ZONING

Notice received from Robert Kersey, advising of his resignation from the Planning Commission. Motion by W. Cox second by C. Everngham to receive and file. All in favor.

Letter was received from Robert Kersey, 303 Market Street noting his interest to serve on the Zoning Hearing Board. Motion by J. Kennard second by W. Cox to appoint Robert Kersey to the Zoning Hearing Board, term to expire on December 31, 2018. All in favor.

Application for Conditional Use Permit received from Sucram Associates for 60 Walnut Street (Walnut & Pine Streets), Tax Folio No. 24-00-00637-01, to permit as an accessory use outdoor storage of materials, products, vehicles and supplies in the fenced in area of the property. The property is located in the Residential-4 zoning district but enjoys a pre-existing legal nonconforming status as the use of the property existed when the property was previously zoned Industrial-2 Planned Industrial District. Motion by J. Kennard second by W. Cox to schedule a Conditional Use public hearing on June 14, 2018, 7:00 PM at 7 W. Delaware Ave., to review the Application for Conditional Use from Sucram Associates. All in favor.

ECONOMIC AND COMMUNITY DEVELOPMENT

Letter was received from Robert Hughes, 1121 Green Street noting his interest to serve on the Vacant Property Review Committee. Motion by W. Cox second by J. Kennard to appoint Robert Hughes to the Vacant Property Review Committee, term to expire on December 31, 2020. All in favor.

Received from the Delaware County Office of Housing and Community Development the executed Agreement, authorized Notice To Proceed, and advising that the Environmental Review Record is now complete for CDBG Project #4322A – Storm Water Improvements. Motion by W. Cox second by J. Flynn to authorize Catania Engineering and Associates to prepare the plans and specifications and advertisement for bids for CDBG Project #4322A – Storm Water Improvements. All in favor.

ENVIRONMENT

Letter was received from Robert Hughes, 1121 Green Street noting his interest to serve on the Environmental Advisory Council as an alternate. Motion by J. Flynn second by M. Manerchia to appoint Robert Hughes to the Environmental Advisory Council as an alternate.

LIBRARY

Letter was received from Michael Johenning, 10 W. 8th Street noting his interest to serve on the Library Board. Motion by W. Cox second by C. Everngham to appoint Michael Johenning to the Library Board, term to expire on December 31, 2020. All in favor.

HISTORY

The Marcus Hook Preservation Society is requesting additional CDBG funding from Delaware County due to the fact that the bids for their Chimney and Roof replacement project on the Plank House came in higher than applied for in their original CDBG application. The Borough of Marcus Hook supports the historical preservation of the Plank House and the Marcus Hook Preservation Society in their efforts to preserve this important historical landmark. Motion by J. Kennard second by C. Evernham to receive and file. All in favor.

COUNCIL REPORTS

Councillor J. Laird reported that the MHTFD in April responded to 30 fire alarms.

Councillor J. Flynn noted that the Memorial Day Parade was one of the better ones in recent memory and while the turnout for the parade was average, the riverfront turnout for the memorial ceremony was not as high as in the past. Councillor J. Flynn wanted to thank all of the veterans for their service and sacrifice. Councillor J. Flynn also reminded residents that the 9th Annual Fishing Derby is scheduled for Sunday, June 16th and will take place rain or shine; the only weather related situation that would interfere would be thunder and lightning.

Councillor W. Cox thanked everyone who helped plan, set up, and participated in the Memorial Day Parade. Councillor W. Cox also noted that children are getting out of school so to please be cognizant when driving through the Borough Streets.

Councillor C. Evernham thanked the Marcus Hook Recreation and Park Board for their efforts and for stepping up in her recent absence.

Councillor M. Manerchia thanked everyone for a good Memorial Day Parade and also reminded residents to check themselves for ticks if they're in high grass or are outside for an extended period of time.

Mayor G. Taylor wished all of the fathers a Happy Father's Day and mentioned that the Memorial Day Parade was nice. Mayor G. Taylor also informed residents that a truck driver struck the light pole at 10th and Market and that driver has since been identified and cited by the Marcus Hook Police Department.

Councillor J. Laird thanked Councillor C. Evernham, Marcus Hook Recreation and Park Board volunteers in attendance Marie Swanson and Pat Koch, as well as the rest of the Rec Board volunteers for their efforts in planning and executing the Memorial Day Parade and various other Borough events.

Manager A. Weldon informed residents that the 2018 Summer Concert Series schedule was available at the front of the room and encouraged them to come out and see the great acts scheduled for this summer.

PUBLIC COMMENTS

Chief John Ireland, 1015 Green Street, thanked Mayor and Council for discussing and ultimately approving the Civil Service Commission to begin an eligibility list to hire a full-time police officer.

Lorraine Daliessio, 1050 Yates Avenue, reminded Mayor and Council as well as residents that the next Environmental Advisory Council meeting is scheduled for Thursday, June 8th at the Marcus Hook Community Center. Dinner is available around 5 PM with the meeting usually beginning around 6 PM.

APPROVAL OF PAYMENT OF BOROUGH BILLS

Manager advised that the payment voucher for the time period from May 8, 2018 through June 4, 2018 totaled \$164,368.30. Motion by W. Cox second by C. Evernham to approve payment of Borough bills. All in favor.

ADJOURNMENT

Motion by M. Manerchia second by C. Evernham to adjourn. All in favor.
Meeting was adjourned at 7:25 PM.

Andrew Weldon
Borough Secretary