

May 1, 2023

The regular meeting of the Marcus Hook Borough Council was held on Monday evening May 1, 2023, 7:00 PM, in Council Chambers.

CALL TO ORDER

Josephine Laird, Council President called the meeting to order.

ROLL CALL

Present were Councilors William Cox, Joseph Flynn, John Johnson, Larry Killinen, Josephine Laird and Michael Manerchia. Also present were Borough Manager Gregory Grillone and Borough Solicitor Mark Much.

APPROVAL OF MINUTES

Motion by J. Flynn second by L. Killinen to dispense with the reading of the minutes of the last meeting and that they stand as written. All in favor.

APPROVAL OF RECEIPT VOUCHER

Manager advised that the receipt voucher for the month of April totaled \$2,123,839.26. Motion by W. Cox second by M. Manerchia to receive and deposit. All in favor.

APPROVAL OF PAYMENT OF BOROUGH BILLS

Manager advised that the payment voucher for the time period from April 4, 2023 through May 1, 2023 totaled \$267607.91. Motion by M. Manerchia second by L. Killinen to approve payment of Borough bills. All in favor.

GENERAL GOVERNMENT

Manager presented for approval the hiring of Ruth Hughes a part-time Code Enforcement Assistant to work 24 hours per week at \$18.00 per hour. Motion by W. Cox second by M. Manerchia to hire Ruth Hughes a part-time Code Enforcement assistant to work 24 hours per week at \$18.00 per hour. All in favor.

Manager presented the Monthly Code Enforcement Report for the month of April, 2023. Motion by L. Killinen second by J. Johnson to receive and file the Monthly Code Enforcement Report. All in favor.

Letter of resignation was received from Gregory Grillone on April 3, 2023 and his last day of employment will be June 2, 2023. Due to his resignation, the Borough is advertising for a full time Borough Manager until the position is filled. Motion by W. Cox second by J. Flynn to accept the resignation of Gregory Grillone and advertise for the position of full time Borough Manager. All in favor.

Manager presented several change orders for the Police and Library Renovations Project from the electrical contractor, Electri-Tech, Inc. The change orders are as follows:

- CO#6 - \$1,564.94 - Additional lights ammunition room
- CO#7 - \$1,502.80 – Additional lights evidence room
- CO#8 - \$7,854.04 – Replace library receptacles
- CO#9 - \$2,121.16 – Replace security camera cabling
- CO#10 - \$1,546.66 – Additional wiring panel #4
- CO#11 - \$9,921.74 - Additional single-phase service

These change orders are recommended for approval by the Borough Engineer in the total amount of \$24,511.34. Motion by L. Killinen second by J. Flynn to ratify change orders #6, #7, #8, #9, #10, #11 to Electri-Tech, Inc. in the amount of \$24,511.34

and to use funding from the American Rescue Plan Act of 2021 to cover these costs. All in favor.

Manager noted the Marcus Hook Seniors Citizens has filed with the State Bureau of Corporations to amend the Articles of Incorporation to update the list of Officers as follows: President, Larry Killinen; Vice President, Gail LaVallee; Secretary/Treasurer, Cheryl Evernham. Trustees - John Adams, William L. Cox, Larry Killinen. Motion by J. Flynn second by M. Manerchia to receive and file. All in favor.

PUBLIC SAFETY

Borough Manager Grillone presented the Police Report and related statistics for the month of April, 2023. Motion by M. Manerchia second by L. Killinen to receive and file the Mayor's Public Safety Report. All in favor.

The Marcus Hook Civil Service Commission presented to the Mayor and Council a Certified Eligibility List for the position of Police Officer. The top 3 candidates are Michael Smalarz, Claire Burkett, and Ginger Dunbar. Motion by W. Cox second by J. Johnson to accept the Certified Eligibility List for the position of Police Officer from the Civil Service Commission. All in favor.

Manager noted the Borough Council's desire to fill the vacancy created by the resignation of a Full Time Police Officer in January 2023. Motion by M. Manerchia second by W. Cox to appoint Michael Smalarz to the position of Full Time Police Officer, pending successful completion of a physical examination, psychological examination and Act 57 clearances. All in favor.

PUBLIC WORKS AND HIGHWAYS

Manager presented a proposal to replace the Traficam Camera System at 10th & Green Streets from Charles A. Higgins & Sons, Inc. The cost to replace the Traficam camera system is \$11,480.00. Motion by W. Cox second by J. Johnson to approve the replacement of the Traficam camera system at 10th & Green Streets from Charles A. Higgins & Sons, Inc. All in favor.

Manager announced that the Borough is accepting applications for employment for summer laborers with the Highway Department, 24 hour work week, \$12 per hour. Applications will be accepted through the close of business on May 26, 2023. Motion by L. Killinen second by M. Manerchia to record and file. All in favor.

The Borough of Marcus Hook will be hosting a bulk trash/e-waste/shredding event at the Marcus Hook Highway Garage on Saturday, May 20, 2023 from 10:00 AM – 12:00 noon. Residents are entitled to one free bulk trash item, free television disposal, and free shredding. Motion by M. Manerchia second by J. Johnson to record and file. All in favor.

PARKS, RECREATION and SHADE TREES

The 2023 Arbor Day Program was held on April 28th at the Marcus Hook Elementary School. One Hawthorne Winter King" tree was planted on the grounds of the Marcus Hook Community Center. The Borough was presented with its 38th Year Tree City USA recognition materials. Students from the Marcus Hook Elementary School fourth grade class attended and participated in the program. Motion by L. Killinen second by J. Johnson to record and file. All in favor.

Manager reminded everyone that the Marcus Hook Annual Memorial Day Parade will be held on Saturday, May 27th, at 12 noon. The Grand Marshall will be William L. Cox, US Army 1963-1966. Motion by J. Flynn second by M. Manerchia to record and file. All in favor.

COUNCIL REPORTS

Councilor L. Killinen reported that the MHTFD in March, 2023 responded to 44 fire alarms.

Councilor W. Cox thanked Solicitor Much for attending the meeting.

Solicitor Mark Much reported the papers have been filed with the State to amend the Articles of Incorporation for the Senior Citizens group.

PUBLIC COMMENTS

Lorraine Daliessio, 1050 Yates Avenue, thanked the Borough for the information posted on the website regarding the recent train derailment. It was noted the cars contained product for Braskem America.

Bill Draper, School Board Member, reported the School District is working on the budget and the next meeting is in two weeks. Also, there have been some problems with air conditioning at a couple of the schools. President Laird thanked him for attending the meeting and making himself available to the residents.

Luteisha Treleven, 942 Market Street, expressed her background in soccer and her interest in volunteering/establishing youth programs. President Laird suggested she contact the recreation Board.

ADJOURNMENT

Motion by M. Manerchia second by W. Cox to adjourn. All in favor. Meeting was adjourned at 7:31 PM.

Gregory Grillone
Borough Secretary