

November 6, 2023

The regular meeting of the Marcus Hook Borough Council was held on Monday evening November 6, 2023, 7:00 PM, in Council Chambers.

CALL TO ORDER

Josephine Laird, Council President, called the meeting to order.

ROLL CALL

Present were Councilors William Cox, Cheryl Everngham, Joseph Flynn, Larry Killinen, Josephine Laird and Michael Manerchia. Absent John Johnson (sick). Also present were Mayor Gene Taylor and Borough Manager Deborah Hurst.

APPROVAL OF MINUTES

Motion by W. Cox, seconded by L. Killinen to dispense with the reading of the minutes of the last meeting and that they stand as written. All in favor.

APPROVAL OF RECEIPT VOUCHER

Manager advised that the receipt voucher for the month of October totaled \$106,175.40. Motion by W. Cox, seconded by M. Manerchia to receive and deposit. All in favor.

APPROVAL OF PAYMENT OF BOROUGH BILLS

Manager advised that the payment voucher for the time period from October 3, 2023 through November 6, 2023 totaled \$715,267.03. Motion by L. Killinen, seconded by J. Flynn to approve payment of Borough bills. All in favor.

GENERAL GOVERNMENT

Manager presented the first reading of the proposed 2024 budget, showing total expenditures of \$6,178,127 with \$4,765,277 of this amount allocated to the General Fund. A public meeting on the entire budget will be scheduled for November 28, 2023 at 5:30 PM, prior to the 6:00 PM monthly Agenda Meeting. Motion by W. Cox, seconded by M. Manerchia. All in favor.

Manager requested authorization to advertise Ordinance No. O-23-05 fixing the tax rate for the year 2024 at 10.84 mills. Motion by M. Manerchia, seconded by C. Everngham. All in favor.

Manager presented Borough Resolution R-23-10 appointing Barbacane Thornton and Company as independent auditors to examine financial statements of the Borough for the year ending December 31, 2023. Motion by W. Cox, seconded by M. Manerchia. All in favor.

Manager advised that the Borough renewed the agreement with Constellation Energy for a term of four years. Motion by M. Manerchia, seconded by C. Everngham. All in favor.

Manager received an email from PECO informing the Borough that they plan on replacing the following gas mains: Market Street from 10<sup>th</sup> Street to 8<sup>th</sup> Street; Church Street from 10<sup>th</sup> Street to 8<sup>th</sup> Street; Yates Avenue from E. 10<sup>th</sup> Street to Chestnut Street. Permit applications have not yet been received.

Manager requested authorization for Chief Ireland to apply for DCED Grant Funds for emergency vehicles. Motion by M. Manerchia, seconded by L. Killinen. All in favor.

Manager reported that a letter was sent by Mayor Taylor to Trainer Borough congratulating them the dedication of their new Municipal Building.

Manager presented the Monthly Code Enforcement Report for the month of October 2023. Motion by W. Cox, seconded by J. Flynn to receive and file the Monthly Code Enforcement Report. All in favor.

### PUBLIC SAFETY

Mayor Taylor presented the Police Report and related statistics for the month of October. Motion by L. Killinen, seconded by C. Everngham. All in favor.

Manager requested authorization to adopt policy 7.25.1 License Plate Reader Operation to be added to the Marcus Hook Policy Department Policy Manual. Motion by M. Manerchia, seconded by L. Killinen. All in favor.

Manager requested authorization to hire Claire Burkert as a Full-Time Police Officer effective November 7, 2023. Motion by M. Manerchia, seconded by L. Killinen. All in favor.

Manager requested authorization for the Civil Service Commission to conduct testing to create an eligibility list for the position of a Full-Time Police Officer and position of Police Sergeant. Motion by J. Flynn, seconded by L. Killinen. All in favor.

### PARKS AND RECREATION

Manager reported that the following bids were received by the Borough of Marcus Hook for the Market Square Memorial Park Riverfront Enhancement/Cove Restoration Project.

		<u>Alt. #1</u>
1. Albert G. Cipolloni, Jr. & Sons, Inc.	\$ 90,879.30	\$2,980.00
2. Malco Landscape, Inc.	\$ 95,750.00	(\$1,500.00)
3. Depaul and Company, Inc.	\$112,506.00	\$7,800.00
4. Joseph J. Danielle, LLC	\$113,107.77	\$5,607.00
5. L.J. Paollela Construction, Inc.	\$120,804.00	\$3,600.000
6. Delaware Environmental Construction Services	\$131,090.00	\$6,500.00
7. Premier Concrete, Inc.	\$139,500.00	\$4,500.00

Motion by W. Cox, seconded by L. Killinen to award the Market Square Memorial Park Riverfront Enhancement Project to Albert G. Cipolloni & Sons for the base bid price of \$90,879.30 plus Alternate No. 1 in the amount of \$2,980.00 for a total award of \$93,859.30. W. Cox – Yes, C. Everngham – Yes, L. Killinen – Yes, J. Laird – Yes, J. Flynn – Yes, M. Manerchia – No. Motion approved 5-1.

Manager reported that an application was received from Janette Weigand noting interest in serving on the Recreation Board to fill a vacancy. Motion by J. Flynn, seconded by L. Killinen to appoint Janette Weigand to the Recreation Board, pending receipt of the required clearances. Term to expire December 31, 2025. All in favor.

### ECONOMIC AND COMMUNITY DEVELOPMENT

Letter received from Delaware County, dated October 11, 2023, advising that FY2023 Community Development Block Grant (CDBG) funding in the amount of \$200,000 has been approved for the Viscose Village Streetscape Project – Cedar Street, from Pine Street to Chestnut Street. Motion by W. Cox, seconded by to approve the execution Contract (HUD-CDBG-23-49-22A) by having the Council President sign the contract and attested by the Borough Manager/Secretary. All in favor.

Manager presented a Prologis construction update noting that concrete floor pours will start the third week of November. Concrete trucks will arrive between 2:00 a.m. to 9:00 a.m. There will be about 85 trucks arriving twice a week for about 6 weeks.

Manager reported that the Pennsylvania Department of Environmental Protection will be holding a public hearing on Tuesday, November 14, 2023 at 6:00 PM at Borough Hall to discuss and entertain comments on the RACT III alternative compliance plan submitted by Energy Transfer Marketing Terminals.

### LIBRARY

Manager read the following report submitted by Librarian, Tianjia Wang:

1. The library's 100 years anniversary was successful. We had nearly 80 people attend the event.
2. The library participated Marcus Hook Table & Treat event on Oct 29.
3. The library has been having some issues with some troublesome adolescents. Thank you Marcus Hook police department for quick responses and helping solve these issues permanently. Thank you Chief John Ireland for looking into the cameras and soon installing them in front of the library.
4. The circulation numbers have been very strong. In fact, they are 4 times more than when the library was under previous direction. Program attendance has been consistent going up especially with the children's programs.

### COUNCIL REPORTS

Councilor L. Killinen reported the October MHTFD report. MHTFD responded to 26 fire alarms October 2023.

### PUBLIC COMMENT

Stacy Yates, 1048 Yates Avenue, commented that the parking lot on Yates Avenue is very dark and is in need of additional lighting. Highway Foreman Robert Hughes will contact Lenni Electric to see what can be done.

Darren Laws, Community Activist, stated that there will 22 volunteers handing out dinner on Thanksgiving. Mr. Laws is hoping to have 2 Eagles Players coming down in support of this effort.

Mayor Taylor and the Councilors wished everyone a Happy Thanksgiving.

### ADJOURNMENT

Motion by L. Killinen, seconded by W. Cox to adjourn. All in favor. Meeting was adjourned at 7:38 PM.

Deborah A. Hurst  
Borough Secretary