

October 7, 2024

The regular meeting of the Marcus Hook Borough Council was held on Tuesday evening, October 7, 2024, 7:00 PM, in Council Chambers.

CALL TO ORDER

Josephine Laird, Council President, called the meeting to order at 7:02 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present were Councilors Cheryl Evernham (Vice-President), John Johnson, Joseph Flynn, Larry Killinen, Josephine Laird (president), Michael Manerchia, and Janette Weigand. Also present were Mayor, Gene Taylor, and Borough Manager, Jacqui Guenther.

APPROVAL OF MINUTES

Motion by Larry Killinen, seconded by Michael Manerchia to dispense with the reading of the minutes of the Zoning Amendment Hearing on September 3, 2024 that they stand as written. Motion carried. All in favor.

Motion by Janette Weigand, seconded by Michael Manerchia to dispense with the reading of the minutes of the last meeting and that they stand as written. Motion carried. All in favor.

APPROVAL OF RECEIPT VOUCHER

Manager advised that the receipt voucher for the month of September 2024 totaled \$1,376,722.34. Motion by Josephine Laird, seconded by Joseph Flynn to receive and deposit. Motion Carried. All in favor.

APPROVAL OF PAYMENT OF BOROUGH BILLS

Manager advised that the payment voucher for the time period from September 3, 2024 through September 30, 2024, totaled \$352,075.77. Motion by Larry Killinen, seconded Michael Manerchia by to approve payment of Borough bills. Motion Carried. All in favor.

GENERAL GOVERNMENT

Manager stated that Borough Council needs to designate someone to be the delegate to the Pennsylvania Municipal League 2024 Resolutions Committee. The Manager stated that she would accept the designation on behalf of the Borough if Council so approves. Further, the Pennsylvania Municipal League is proposing the following Resolutions that we should lend our support for as follows: (1) Resolution#5-2024 Submitted by The League's Legislative Committee enacting Commonwealth's Responsibility to Pay Stormwater Management Fees; and, (2) Resolution #6-2024 Submitted by The League's Legislative Committee for State Funding for Local Government Cybersecurity. Motion by Michael Manerchia, seconded by Larry Killinen to approve and execute. Motion Carried. All in favor

The Borough Manager requested that Borough Council hire Zachary Blair as a full time employee. Zach currently works Part-time for the highway department. This request is being made now because we have 2 highway personnel out, 1 for health reasons and one who is in the process of retiring, whom Zach would replace. Zach would earn \$20.00 per hour as a full-time employee along with benefits. After two years of service he will be entitled to the full rate which is currently \$27.00. Motion by Josephine Laird, seconded by Joseph Flynn to approve and execute. Janette Weigand and Larry Killinen voted nay (2). All others members voted Yea (5). Motion Carried by majority vote.

Borough Manager requested approval to purchase 4 computer replacements and to engage Advanced Innovations to install the computers, including man hours in the amount of \$4,800.00 and to also purchase 3 flat panel 24" screens, Word Perfect Software (For Bruce) and one new desktop printer. Motion by Joseph Flynn, seconded by Michael Manerchia to approve and execute. Motion Carried. All in favor.

Manager stated that our current contract with the SPCA will expire in early October. As such the Borough Manger requested approval of the SPCA's 5 year Animal Control Contract. Motion by Joseph Flynn, seconded by, Michael Manerchia, to approve and execute. Motion Carried. All in favor.

Manager introduced for adoption Resolution R-24-12 Proclaiming October as Breast Cancer Awareness Month and October 20th Mammography Day in the Borough of Marcus Hook. Motion by Janette Weigand, seconded by Josephine Laird to approve and execute. Motion carried. All in favor.

PUBLIC SAFETY

Mayor Taylor presented the Police Report and related statistics for the month of September, 2024. Motion by Michael Manerchia, seconded by Joseph Flynn to approve and file the Mayor's Public Safety Report. All in favor. Motion carried.

Manager stated that the police department computers are using Word 2013 and need to be updated. Manager requested Borough Council to approve engaging a vendor to update the police software to Office 365, emails to Outlook, and all email accounts, domain names and fire wall should be updated. Motion by Michael Manerchia, seconded by Josephine Laird, to approve and execute. Motion Carried. All in favor.

HIGHWAY AND SANITATION

Michael Manerchia thanked the Highway Department For doing a great job at the Pirate Festival.

PLANNING AND ZONING

COMMUNITY AND ECONOMIC DEVELOPMENT

Manager advised that the ARPA PA Small Water & Sewer project, which includes 2 rain gardens to be installed, one at Williamson Field (which will replace the existing Tennis Court) and the other at the Haebel Plaza utilizing a \$50,000 grant the Borough received (This is part of our MS4 program requirements) is now ready to be constructed. Motion to approve directing our Engineer to put this project out for bid by Larry Killinen, seconded by Michael Manerchia, to approve and execute. Motion carried. All in favor.

Manager announced that the construction of the Viscose Village Streetscape Cedar Street Project, From Pine to Chestnut Streets, has resumed after being delayed because Delcora needed to replace sewer pipes.

PARKS AND RECREATION

Manager introduced for adoption Resolution R-24-11 Rededicating the Community Center as the "Curt Weldon Community Center" The dedication to took place at @12:00 PM on October 6th and was followed by "National Propane Day" hosted by Energy Transfer. Curt Weldon was in attendance. Motion by Josephine Laird, seconded by Michael Manerchia to approve and execute. Motion carried. All in favor.

Manager stated that the gym equipment in the Community Center needs to be certified. Manager requested approval of an annual contract with Empire Fitness Services in the amount of \$1,440.00. Manager stated that as soon as we get a contract signed with Empire Fitness Services we can get the equipment inspected re-open the fitness center. Motion by Janette Weigand, seconded by, Michael Manerchia, to approve and execute. Motion carried. All in favor.

LIBRARY:

1. The library is pleased to announce that it has received 2024 county aid.
2. We had a fantastic time participating in the Pirate Festival on September 21, 2024. It was a wonderful opportunity to engage with the community, and we extend our thanks to Michael Manerchia for making it possible.
3. Please note, effective October 1st, the county library system will be increasing its printing charges.
4. Get ready for some spooky fun with our Hallow-Read Reading Challenge, running from October 1st-31st for all ages.
5. The library will be participating in the Not So Spooky StoryWalk at Rose Tree Park on October 23rd at 11 am, and Table or Treat with the Marcus Hook Recreation Board on October 27th at 6 pm.

ENGINEER REPORT:

Monthly Activity Report

1. 2024 Street Repaving Project
 - Moore Bros contract being prepared
 - Tentative start end of September – pending PADOT approval
2. Community Center Repairs
 - Painting – complete
 - Flooring – substantially complete
3. Cedar St – Pine to Chestnut Streetscape (CDBG Grant)
 - AG Cipolloni started September 19
4. Walnut St – Pine to Dalton Streetscape (CDBG Grant)
 - Approval letter from County received
 - Kick-off meeting held
 - Borough needs to sign CDBG agreement
5. Market Sq. Memorial Park – Delco Greenways Phase 1 grant
 - Moore Bros Enterprises contracts for \$50,025 prepared for signatures
6. Market Sq. Memorial Park/Mickey Vernon Park – Delco Greenways Phase 2
 - Final draft design complete
 - Bid date October 23
7. DCED Local Share Account Grant Opportunity
 - DCED announces new round of Local Share Account (Gaming Revenue) grant application from Sept 1 to Nov 30
 - Projects \$25,000 to \$1,000,000; No match required in this round
 - Broad range of eligible projects: Acquisition, Construction, Demolition, Infrastructure, purchase of vehicles, machinery, and/or equipment
 - Resolution selecting project and authorizing submission
8. Prologis
 - Final site inspection set for Sept 26 at 8am
9. RACP Grant
 - Working with RACP consultant to provide closeout documents
10. COVID-19 ARPA Small Water & Sewer Grant
 - \$50,634 grant for stormwater quality improvements (MS4 requirement)
 - Rain Gardens – Haebel Plaza & Williamson Field
11. DELCO OHCD Ida Storm Relief
 - County applying for grant for stormwater projects in CDBG Areas
 - Marcus Hook eligible – possible projects

MARCUS HOOK TRAINER FIRE DEPARTMENT REPORT:

MONTHLY REPORT
September 2024

INCIDENT TYPE	# INCIDENTS
Building fire	1
Passenger vehicle fire	1
Medical assist, assist EMS crew	4
Motor vehicle accident with injuries	2
Gas leak (natural gas or LPG)	1
Oil or other combustible liquid spill	1
Electrical wiring/equipment problem, other	2
Assist police or other governmental agency	1
Cover assignment, standby, moveup	4
Dispatched & cancelled en route	12
HazMat release investigation w/no HazMat	1
Local alarm system, malicious false alarm	1
Alarm system sounded due to malfunction	4
CO detector activation due to malfunction	2
TOTAL INCIDENTS:	37

Marcus Hook/Trainer CALLS: 17 CALLS

MUTUAL AID CALLS: 20 CALLS

CALLS FROM 6AM – 6PM: 24 CALLS

CALLS FROM 6PM – 6AM: 13 CALLS

TOP RUNNER FOR THE MONTH: Ray Betts with 27 Calls

REPORTING OFFICER: Chief Dan Smith

COUNCIL REPORTS

Michael Manerchia thanked everyone who helped with the Pirate Fest which was well attended. He urged anyone who is interested in helping preserve the history of the Borough to attend their Board meetings on the second Monday of the Month.

Janette Weigand stated that Parks & Rec will be having a Table & Treat Event at 6:00 PM on October 27th at Market Square Park.

Chief Ireland stated that he was awarded a grant for children’s toys. He also stated that Breakfast with a Badge was scheduled at Cokesbury United Methodist Church from 9:00 AM to 11:00 AM on October 12, 2024.

Mayor Taylor warned drivers to be cautious of leaves in the street.

Mayor Taylor reminded everyone to be cognizant of Mischief Night and to put outside lights on for Halloween.

Larry Killinen asked that “No Dogs Allowed” signs be placed at the Plaza along with dog waste Bags and cans. Jacqui said she would see that it is taken care of.

PUBLIC COMMENTS

Dan Smith, who resides at 37 Walnut Street asked if the Borough would find out if it is okay to park in the Monroe Energy parking lot due to the construction on Cedar Street. Jacqui said she would look into this matter and get back to him.

Namur Bush, who resides at 19 Maple Street stated that he is the high school football coach as well as the girls track Coach and he needs use of a facility to house a program for him to cook and feed these children because they don't always have food at home. Josephine Laird and Janette Weigand suggested that he reach out to Parks and Rec about the possibility of using the Community Center.

Terry McClure asked if the Seniors Luncheon would be at the Community Center instead of the Church. Borough Council assured her now that the Community Center is open the Seniors Luncheon would be held there moving forward.

ADJOURNMENT

Motion to adjourn by Larry Killinen, seconded by Michael Manerchia. Motion carried. All in favor. Meeting was adjourned at 7:44 PM.

Respectfully submitted,

Jacqui Guenther
Borough Manager