Borough of Marcus Hook

APPLICATION FOR LICENSE TO OPERATE A MULTIPLE DWELLING OR RENTAL DWELLING UNIT

NAME OF OWNER_____ PHONE_____

ADDRESS_____ EMAIL_____

RENTAL PROPERTY ADDRESS_____

TYPE OF BUILDING-INDICATE NUMBER OF DWELLING UNITS

SINGLE FAMILY_____

MULTIPLE FAMILY_____

APARTMENT_____

MIXED (SPECIFY)_____

DATE & TIME OF INSPECTION

_____

LIST NAMES OF ALL TENANTS LIVING AT THIS ADDRESS INCLUDING CHILDREN

UNIT / ROOM / APT. #	*TENANT*	*24 HR. CONTACT #*

EACH OPERATING LICENSE SHALL BE ISSUED FOR A PERIOD OF ONE YEAR FROM ITS DATE OF ISSUANCE, UNLESS SOONER REVOKED. ALL APPLICATIONS MUST COMPLY WITH ALL BOROUGH ORDINANCES AND CODES. WHEN A NEW TENANT MOVES INTO YOUR PROPERTY THE BOROUGH MUST BE NOTIFIED OF THE NEW TENANTS NAME. THERE WILL BE NO ADDITIONAL CHARGE FOR A NEW TENANT AS LONG AS IT IS IN THE SAME APPLICATION YEAR

LICENSE FEE IS $100.00 PER DWELLING UNIT PAYABLE WITH APPLICATION.

THIS APPLICATION IS TO BE COMPLETED IN ITS ENTIRETY BY OWNERS/LANDLORDS. THE LIST OF TENANTS AND LESSEES IS TO BE KEPT CURRENT AND SUPPLEMENTAL LISTINGS ARE TO BE PROVIDED TO THE BOROUGH OF MARCUS HOOK WITHIN FIFTEEN (15) DAYS OF THE ARRIVAL OF TENANTS AND LESSEES NOT PREVIOUSLY REPORTED.

I HEREBY AUTHORIZED THE CODE ENFORCEMENT OFFICER OF THE BOROUGH OF MARCUS HOOK OR HIS DESIGNATED AGENT TO ENTER AND INSPECT THE ABOVE NAMED DWELLING UNIT(S) IN ACCORDANCE WITH CHAPTER 135 OF THE CODE OF THE BOROUGH OF MARCUS HOOK.

_____ $_____ _____

SIGNATURE **FEE ENCLOSED** **DATE**

1111 Market Street ♦ Marcus Hook, PA 19061 ♦ 610-485-1341 ♦ 610-485-9767 Fax