

September 6, 2022

The regular meeting of the Marcus Hook Borough Council was held on Tuesday evening September 6, 2022, 7:00 PM, in Council Chambers.

CALL TO ORDER

Josephine Laird, Council President, called the meeting to order.

ROLL CALL

Present were Councilors William Cox, Cheryl Everngham, Joseph Flynn, John Johnson, Larry Killinen, Josephine Laird, and Michael Manerchia. Also present were Mayor Gene Taylor and Borough Manager Andrew Weldon.

APPROVAL OF MINUTES

Motion by _____ second by _____ to dispense with the reading of the minutes of the last meeting and that they stand as written. All in favor.

APPROVAL OF RECEIPT VOUCHER

Manager advised that the receipt voucher for the month of August totaled \$ _____. Motion by _____ second by _____ to receive and deposit. All in favor.

GENERAL GOVERNMENT

Council President J. Laird noted that a letter of resignation was received from Borough Manager, Treasurer, Secretary, and Right to Know Officer Andrew Weldon, effective September 23, 2022. Motion by _____ second by _____ to receive and file. All in favor.

Council President J. Laird noted that Aubrey Mulholland has expressed interest in assisting the Borough during the managerial transition and given her knowledge of the Borough and prior experience as Manager would therefore be appointed to serve as interim Manager, Treasurer, Secretary, and Right to Know Officer, on a part-time basis, until a permanent replacement could be identified. Motion by _____ second by _____ to appoint Aubrey Mulholland to serve as interim Manager, Treasurer, Secretary, and Right to Know Officer, on a part-time basis, until a permanent replacement was identified. All in favor.

Manager mentioned that the Spring/Summer 2022 edition of the Marcus Hook News was distributed to each Borough residence and business on August 17, 2022. The printing was the 65th edition of this publication since its inception in 1983. Motion _____ second by _____ to record and file. All in favor.

Manager reported that the Borough has renewed its flood insurance policy for the property located at 7 W. Delaware Avenue for the period September 7, 2022 – September 6, 2023. The premium cost is \$5,278, a decrease of \$8,716 from the expired program at inception. Motion by _____ second by _____ to ratify the renewal of the Borough's flood insurance policy for the 2022/2023 coverage period. All in favor.

Manager presented a change order from BSS Contractors, LLC in the amount of \$3,424.66 for the removal of approximately 30 linear feet of asbestos pipe insulation located in the masonry chase of the ground floor bathroom wall. Motion by _____ second by _____ to ratify the change order to BSS Contractors, LLC in the amount of \$3,424.66 and use funding from the American Rescue Plan Act of 2021 to cover these costs. All in favor.

Manager presented the Monthly Code Enforcement Report for the month of August, 2022. Motion by _____ second by _____ to receive and file the Monthly Code Enforcement Report. All in favor.

PUBLIC SAFETY

Mayor Taylor presented the Police Report and related statistics for the month of August, 2022. Motion by _____ second by _____ to receive and file the Mayor's Public Safety Report. All in favor.

Manager noted a letter of resignation was received from part-time police officer, Jeremy Baker, effective August 26, 2022. Motion by _____ second by _____ to receive and file. All in favor.

Manager noted that a letter of resignation was received from Robert Kersey, Jr. from the position as Borough Fire Marshal, effective immediately. Motion by _____ second by _____ to receive and file. All in favor.

Manager noted that due to the resignation of Robert Kersey, Jr. as Borough Fire Marshal, Assistant Borough Fire Marshal Larry Weigand, III would be appointed to the position of Borough Fire Marshal, effective immediately for the term expiring 12/31/2024. Motion by _____ second by _____ to appoint Larry Weigand, III as Borough Fire Marshal. All in favor.

Mayor Taylor administered the Oath of Office to Larry Weigand, III for the position of Borough Fire Marshal.

Manager presented Resolution No. R-22-15 which is a resolution adopting the Emergency Operations Plan in case of an emergency or disaster. This plan was prepared by third-party consultant, Ed Doyle, CSERT, who has extensive experience in emergency management, response, and preparedness. Motion by _____ second by _____ to adopt Borough Resolution No. R-22-15. All in favor.

Manager presented an Intergovernmental Agreement with the Chichester School District and the Marcus Hook Police Department relating to the enforcement of traffic violations as a result of being captured by an automated stop signal arm enforcement system, "BusPatrol System". This agreement will remain in effect so long as the BusPatrol Agreement remains in effect. Motion by _____ second by _____ to approve entering into an Intergovernmental Agreement with the Chichester School District. All in favor.

HEALTH AND SANITATION

Manager noted the need to fill the part-time position of Code Enforcement Assistant. Jake Persing, who worked for the Borough as a Summer Helper this year has expressed willingness and interest in this position vacancy. Motion by _____ second by _____ to appoint Jake Persing to the position of Code Enforcement Assistant, working a part-time schedule of 24 hours per week. All in favor.

PARKS, RECREATION and SHADE TREES

Manager reported that the first meeting of the Marcus Hook Mini-Parks, Recreation and Open Space Plan Study Committee has been scheduled for September 12, 2022, 5:30 PM, at the Municipal Government Office Building located at 1111 Market Street. The Study Committee members, Joe Flynn, Bill Cox, Gail LaVallee, Trish Hoffman, and Ginny Hughes, will be meeting with the project consultant Thomas Comitta Associates to kick-off the study process. Motion by _____ second by _____ to record and file. All in favor.

ENVIRONMENT

Manager presented for second reading and adoption Borough Ordinance No. O-22-5 repealing Chapter 174, entitled Stormwater Management, and replacing with a revised Chapter 174, entitled Stormwater Management. The updated ordinance provides general updates as well as compliance with 2022 MS4 requirements, in addition to establishing permit requirements, site plan requirements, providing for inspection and fees, establishing maintenance responsibilities, prohibiting certain discharges and providing for enforcement and penalties. Subject ordinance is designed to comply with the regulatory requirements of Pennsylvania Department of Environmental Protection's National Pollutant Discharge Elimination System (NPDES) Municipal Separate Stormwater Sewer System (MS4) program. Motion by _____ second by _____ to adopt Ordinance No. O-22-5. All in favor.

Manager noted the Marcus Hook Recycling Drop-Off Center, will be completed shortly and the Borough, in conjunction with Braskem who paid for the cost of paving, fencing, signing, and striping this recycling area, will host a dedication event for the recycling center on Wednesday, September 28, 2022 at 12:00 PM. Included in the drop-off center will be a single stream recycling dumpster serviced by the Delaware County Solid Waste Authority, along with a Polypropylene (plastics) recycling igloo which will be serviced by Braskem. Motion by _____ second by _____ to record and file. All in favor.

HISTORY

Manager would like to remind residents that the Pirate Festival is scheduled for September 17, 2022 at the Market Square Memorial Park, from 11:00 AM – 6:00 PM. Motion by _____ second by _____ to record and file. All in favor.

COUNCIL REPORTS

Councilor L. Killinen reported that the MHTFD in July and August responded to _____ and _____ fire alarms, respectively.

PUBLIC COMMENTS

APPROVAL OF PAYMENT OF BOROUGH BILLS

Manager advised that the payment voucher for the time period from August 2, 2022 through September 6, 2022 totaled \$_____. Motion by _____ second by _____ to approve payment of Borough bills. All in favor.

ADJOURNMENT

Motion by _____ second by _____ to adjourn. All in favor. Meeting was adjourned at 7:___ PM.

Andrew Weldon
Borough Secretary