

September 3, 2024

The regular meeting of the Marcus Hook Borough Council was held on Tuesday evening, September 3, 2024, 7:00 PM, in Council Chambers.

CALL TO ORDER

Josephine Laird, Council President, called the meeting to order.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present were Councilors Cheryl Evernham (Vice President), Joseph Flynn, John Johnson, Larry Killinen, Josephine Laird (president), and, Michael Manerchia. Also present was Mayor, Gene Taylor, and Borough Manager, Jacqui Guenther.

APPROVAL OF MINUTES

Motion by Larry Killinen, seconded by Joseph Flynn to dispense with the reading of the minutes of the last meeting and that they stand as written. Motion carried. All in favor.

APPROVAL OF RECEIPT VOUCHER

Manager advised that the receipt voucher for the month of August 2024 totaled \$260,045.53. Motion by Cheryl Evernham, seconded by Michael Manerchia to receive and deposit. Motion Carried. All in favor.

APPROVAL OF PAYMENT OF BOROUGH BILLS

Manager advised that the payment voucher for the time period from August 6, 2024 through September 3, 2024, totaled \$505,019.05. Motion by Larry Killinen, seconded by Joseph Flynn to approve payment of Borough bills. Motion Carried. All in favor.

GENERAL GOVERNMENT

Manager presented the Monthly Code Enforcement Reports for the month of August 2024. Motion by Larry Killinen, seconded by Joseph Flynn to receive and file the Monthly Code Enforcement Report. Motion Carried. All in favor.

Manager stated that Courtney Sendek has been doing all the duties of a Borough Secretary for over a year and asked Borough Council to consider appointing her as the Marcus Hook Borough Secretary and to compensate her with a 3% increase in her salary. Motion by Michael Manerchia, seconded by Joseph Flynn to approve and execute. Motion Carried. All in favor.

Manager requested that Borough Council approve obtaining a bond for Courtney in the amount of \$100,000. Motion by Michael Manerchia, seconded by John Johnson to approve and execute. Motion Carried. All in favor.

Manager requested a motion to approve representation by Timothy Sullivan, Esquire, at the rate of \$300.00 for per hour for his representation of Marcus Hook Borough in its dispute with Trainer Borough relating to the use, possession, and/or enjoyment of the Marcus Hook Trainer Firehouse and to negotiate a resolution of the dispute concerning the Firehouse. Motion by Joseph Flynn seconded by Larry Killinen to approve and execute. Motion Carried. All in favor.

Manager advised that the Minimum Municipal Obligation (MMO) for the uniformed pension plan is \$488,491 (\$432,263 for 2024) and for the non-uniformed plan the figure is \$58,667.89. (\$27,092 for 2024). Motion by Michael Manerchia seconded by John Johnson to receive and file. Motion carried. All in favor.

Manager requested a motion to approve updating and installing Microsoft Office Software with subscription for all Borough Computers. Motion by Cheryl Evernham seconded by John Johnson to approve and execute. Motion carried. All in favor.

Manager requested a motion to approve installing an ADP Time Card Clock for the Highway Department. Motion by Larry Killinen seconded by John Johnson to approve and execute. Motion carried. All in favor.

PUBLIC SAFETY

Mayor Taylor presented the Police Report and related statistics for the month of August 2024. Motion by Larry Killinen, seconded by Cheryl Evernham to receive and file the Mayor's Public Safety Report. Motion carried. All in favor.

Manager asked Borough Council to accept the resignation of Part -Time Police Officer Matthew Morse who has accepted a Full-Time position elsewhere. Motion by Michael Manerchia seconded by John Johnson to approve. Motion carried. All in favor.

Manager requested a motion to approve Power Time software for the Police Department. Motion by Cheryl Evernham, seconded by John Johnson to approve and execute. Motion carried. All in favor.

HIGHWAY AND SANITATION

PLANNING AND ZONING

Manager announced that the hearing on the proposed Ordinance 0-24-2 amending the Zoning Code of Marcus Hook to establish a definition for Portable Storage Containers was concluded. Manager requested a motion to approve Ordinance 0-24-2 amending the Zoning Code of Marcus Hook to establish a definition for portable storage. Motion by Larry Killinen seconded by Michael Manerchia to receive and file. Motion carried. All in favor.

COMMUNITY AND ECONOMIC DEVELOPMENT

Manager announced that the Borough received from the Delaware County Office of Housing and Community Development on August 12, 2024 the Community Development Block Grant Contract (HUD-CDBG-24-50-22A) providing \$236,125 toward the streetscape improvements on Walnut Street, from 10th Street to Pine Street. Motion by Cheryl Evernham seconded by Joseph Flynn to approve and execute the Subrecipient Agreement between the County of Delaware and Marcus Hook Borough for Community Development Block Grant funding, HUD-CDBG-24-50-22A, *Walnut Street Streetscape Improvements*. Motion carried. All in favor.

Manager announced that the construction of the Viscose Village Streetscape Cedar Street Project, From Pine to Chestnut Streets., has been put on hold because Delcora needs to replace sewer pipes which they plan to complete in 3 weeks. As soon as Delcora finishes their site work, the Viscose project will resume

PARKS AND RECREATION

Manager requested authorization to submit a Coastal Zone Management grant application to the Pennsylvania Department of Environmental Protection for funding to prepare plans, specifications and bidding documents for the replacement of the Delaware River pier at Market Square Memorial Park (MSMP). The matching requirement is 50%. Motion by Michael Manerchia, seconded by John Johnson to approve the filing of an application for a FY 2025 Coastal Zone Management grant in the amount of \$75,000 for the preparation of plans, specifications and bidding documents for the replacement of the MSMP Delaware River pier. Motion by Michael Manerchia seconded by John Johnson to receive and file. Motion carried. All in favor.

Manager reported that the following bids were received by the Borough of Marcus Hook on August 21, 2024 for the Market Square Memorial Park Riverfront Enhancement Project -Phase 2. This project is supported by funds from the third year of the Delaware County Green Ways grant program (Grant Award No: DGW.230693.R3.E.2023).

1. Moore Brothers Enterprises Ltd \$ 50,025.00
2. Mor Construction \$ 62,470.00
3. Delaware Environmental Construction Services \$ 90,050.00
4. Albert G. Cipolloni Jr. & Sons \$ 108,868.00
5. Depaul and Company, Inc. \$ 116,370.00
6. Premier Concrete, Inc. \$ 142,725.00
7. Dutchman Contracting, LLC \$ 169,820.00

Motion by Larry Killinen seconded by John Johnson to award the Market Square Memorial Park Riverfront Enhancement Project - Phase 2 to Moore Brothers Enterprises, LTD. In the amount of \$50,025 to approve and execute. Motion carried. All in favor.

LIBRARY

1. The 2024 State Aid Library Subsidy Application (SALSA) for the Library has been successfully approved.
2. Due to the loss of state aid at the Glenolden Library, our library will receive extra funding to enhance our services.
3. The Bridge Church Discovery Zone Daycare's children have been visiting our library throughout the summer.
4. The Braskem & Library STEM Education Series was a great success, and we're excited to announce that another session will take place this fall.
5. September is Library Card Sign-Up Month, so be sure to get yours!

COUNCIL REPORTS

Michael Manerchia stated that the 16th Annual Pirate Festival is scheduled for September 21, 2024 and that Energy Transfer and Monroe Energy have offered additional parking.

Councilwoman, Cheryl Everngham, stated that trash was not collected between Pine & Dalton Streets.

Councilman, John Johnson, stated that the trash bins were being thrown in the street instead of being placed back on the sidewalk

Mayor, Gene Taylor cautioned people to slow down because school is back in session. He also reminded everyone that an 8:00 p.m. curfew is back in effect for all minors.

PUBLIC COMMENTS

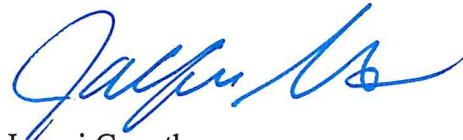
Mr. Thomas Donohue, representing Monroe Energy, stated they would like to proceed with an application for the Keep Pennsylvania Beautiful Land Stewards Program for Market Square Memorial Park. He explained that the program functions almost identically to PennDOT's Adopt-a-Highway program, wherein Monroe would be responsible for a minimum of two cleanups of the park per year. Borough Council had no objection.

ADJOURNMENT

Motion by Larry Killinen, seconded by Joseph Flynn, to adjourn. Motion Carried. All in favor.

Meeting was adjourned at 7:28 PM.

Respectfully submitted,



Jacquie Guenther
Borough Manager