



Date of Issuance: \_\_\_\_\_

Permit#: \_\_\_\_\_

Replacing vehicle/permit#: \_\_\_\_\_

**2023-2025**

## MARCUS HOOK RESIDENTIAL PARKING PERMIT APPLICATION

Any permit issued as a result of the information provided herewith is subject to the provisions of Chapter 191 of the Code of the Borough of Marcus Hook, pertaining to residential parking zones.

Upon the submission of this application, you will be asked to present your valid PA driver's License, Vehicle Registration Card, and PA Financial Responsibility Card (proof of insurance). License must list a Marcus Hook address to be issued a residential parking permit. **Permits are valid from date of issuance to 12/31/25.**

Driver's Name: \_\_\_\_\_

Driver's Address: \_\_\_\_\_

Driver's Phone: (home) \_\_\_\_\_ (work) \_\_\_\_\_ (cell) \_\_\_\_\_

Driver's License Number: \_\_\_\_\_

Vehicle Owner's Name: \_\_\_\_\_

Vehicle Owner's Address: \_\_\_\_\_

Vehicle Owner's Phone: (home) \_\_\_\_\_ (work) \_\_\_\_\_ (cell) \_\_\_\_\_

Vehicle Identification Number (VIN): \_\_\_\_\_

License Plate Number: \_\_\_\_\_

Vehicle Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_

### INSURANCE INFORMATION:

Insurance Company: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Effective Date \_\_\_\_\_ Expiration Date \_\_\_\_\_

I, the undersigned, do hereby certify that the information provided on this application form is CORRECT. That the vehicle is utilized by the applicant and is properly registered, state inspected, and insured. It is further understood that submitting any false information or failure to abide by the Marcus Hook Borough residential parking rules and regulations will result in possible fines and the loss of residential parking privileges.

NOTICE: **Permits are not transferable from one car to another and are issued one per licensed driver. If the permit is lost or stolen, the charge for a new permit is \$25.00.**

Applicant Signature \_\_\_\_\_

For Borough use only.....

**PARKING PERMIT APPLICATION CHECKLIST:**

**YES NO**

\_\_\_ \_\_\_ APPLICATION COMPLETED

\_\_\_ \_\_\_ APPLICATION SIGNED BY DRIVER/VEHICLE OWNER (S)

\_\_\_ \_\_\_ PENNSYLVANIA DRIVER'S LICENSE

\_\_\_ \_\_\_ PENNSYLVANIA VEHICLE REGISTRATION CARD

\_\_\_ \_\_\_ PENNSYLVANIA FINANCIAL RESPONSIBILITY CARD (insurance card)

\_\_\_ \_\_\_ APPLICATION REJECTED \_\_\_\_\_  
DATE

\_\_\_ \_\_\_ APPLICATION APPROVED \_\_\_\_\_  
DATE NUMBER

\_\_\_\_\_  
AUTHORIZED BY

## RESIDENTIAL/VISITOR PARKING REGULATIONS

New parking regulations adopted by Borough Council on June 5, 2006, requires residents to obtain a parking permit to park on Borough streets. All streets in the Borough of Marcus Hook are hereby designated as residential permit parking areas seven days a week, 24 hours a day, with the exception of 10th Street, entire length, and metered parking spaces. 10th Street, entire length, are designated residential permit parking areas between the hours of 2:00 a.m. and 6:00 a.m. There are exceptions made for municipal vehicles, fire apparatus, ambulances, vehicles engaged in the work of a public utility, vehicles involved with construction or repair of municipal streets, making deliveries or rendering services, and school buses. Accommodations will also be made for residents expecting out-of-town visitors.

### **Application For Permit**

Application for a residential parking permit is to be made to the Marcus Hook Police Department by the person desiring the permit. A separate application is required for each motor vehicle. Each application will ask for the name of the owner of the vehicle, the address of the resident, the vehicle's make, model and registration number, the driver's license number from the applicant's current license, and vehicle insurance information. ***Each applicant will be required, at the time of making application, to present a valid Pennsylvania Driver's License listing a Marcus Hook address, a valid Vehicle Registration Card, and a valid Financial Responsibility Card.***

Residents are to contact the Police Department when visitors are expected. A separate phone line has been installed to take these calls. Simply give the location of the vehicle, the vehicle make and model, the license plate number on your visitor's vehicle, and the duration of stay.

**The visitor parking phone number is 610-497-3264.**

### **Issuance of Permit**

Upon receipt of the application and determination by the Police Department that the information upon the application shows that the individual is entitled to a residential parking permit, the Police Department will issue the applicant a residential parking permit. ***Permits will be valid from date of issuance until 12/31/25.***

***One residential parking permit will be issued for each vehicle registered to a Marcus Hook address, but not to exceed the number of licensed drivers in the household.***

### **Responsibility of Permit Holder**

The residential parking permit (a sticker) is to be displayed on the exterior of the vehicle's rear windshield, top left-hand corner. A residential parking permit does not guarantee or reserve to the holder a parking space within the residential parking areas of the Borough. The permit does not exempt its holder from the observance of any traffic or parking regulation other than residential permit parking regulations or restrictions.

No person, other than the permit holder who was issued the permit, is to use a residential parking permit or display it on a vehicle.

### **Parking of Certain Vehicles Prohibited At All Times**

The parking of commercial motor vehicles, tractors, tractor-trailer combinations, buses, mobile homes, camping trailers, recreational vehicles, or any other vehicle of a similar character with a gross vehicle weight in excess of 10,000 pounds is prohibited on any Borough street, highway or alleyway. Exceptions to this regulation are vehicles of the Borough of Marcus Hook, fire apparatus, or ambulances, vehicles engaged in the work of a public utility, vehicles involved in construction activity or road repairs, vehicles used in the course of making deliveries or rendering services, and school buses.

Commercial motor vehicles, recreation vehicles and similar motor driven vehicles 10,000 pounds or less, which are driven by Borough residents, may obtain a permit to park in municipal parking lots.