

July 10, 2023

The regular meeting of the Marcus Hook Borough Council was held on Monday evening July 10, 2023, 7:00 PM, in Council Chambers.

CALL TO ORDER

Josephine Laird, Council President, called the meeting to order.

ROLL CALL

Present were Councillors William Cox, Cheryl Evernham, Joseph Flynn, John Johnson, Larry Killinen, Josephine Laird and Michael Manerchia, Also present were Mayor Gene Taylor and Borough Manager Gregory Grillone.

APPROVAL OF MINUTES

Motion by _____ second by _____ to dispense with the reading of the minutes of the last meeting and that they stand as written. All in favor.

APPROVAL OF RECEIPT VOUCHER

Manager advised that the receipt voucher for the month of June totaled _____ Motion by _____ second by _____ to receive and deposit. All in favor.

APPROVAL OF PAYMENT OF BOROUGH BILLS

Manager advised that the payment voucher for the time period from June 6, 2023 through July 10, 2023 totaled \$ _____. Motion by _____ second by _____ to approve payment of Borough bills. All in favor.

GENERAL GOVERNMENT

Borough Council approved the following administrative appointment of Deborah A. Hurst to the position of Borough Manager/Treasurer/Secretary/Right to Know Officer effective July 24, 2023. Ms. Hurst will work part time beginning July 10, 2023 to facilitate a smooth transition. Motion by _____ second by _____. All in favor.

Manager presented the Monthly Code Enforcement Report for the month of June, 2023. Motion by _____ second by _____ to receive and file the Monthly Code Enforcement Report. All in favor.

Manager presented a change order for the Police and Library Renovations Project from the general contractor, BSS Contractors, LLC. The change order is as follows: CO# 18 - \$ 3,480.87 – Installation of two single locker units in locker rooms. This Change Order is recommended for approval by the Borough Engineer. Motion by _____ second by _____ to approve Change Order # 18 from BSS Contractors, LLC. in the amount of \$ 3,480.87 and to use funding from the American Rescue Plan Act of 2021 to cover these costs. All in favor.

PUBLIC SAFETY

Mayor Taylor presented the Police Report and related statistics for the month of May, 2023. Motion by M. Manerchia second by C. Evernham to receive and file the Mayor's Public Safety Report. All in favor.

PUBLIC WORKS AND HIGHWAYS

Manager presented for second reading and adoption Ordinance No. O-23-04, amending the code of the Borough of Marcus Hook, prohibiting trucks from entering Walnut Street, except for local residence deliveries. This Ordinance was duly advertised on June 20, 2023. Motion by _____ second by _____ to adopt Ordinance No. O-23-04. All in favor.

PARKS, RECREATION and SHADE TREES

Manager noted the Recreation and Park Board requested Borough Council's approval to contract with the following Food Truck's to provide food services at the Summer Concert Series: June 27 -Tone's Spot; July 11 - Rollin Phatties BBQ Smokeshack; July 18 - East Coast Donuts; July 25 - Boss with the Sauce (still awaiting confirmation); August 1 – Tone's Spot and Kona Ice; and August 8 - Auntie Anne's Pretzels. All vendors will be required to submit to the Borough a completed vendor license application. The vendor license application to include a current liability insurance certificate with the Borough as the additional insured and a copy of the business current Health License from Delaware County. Motion by _____ second by _____ to approve the Recreation and Park Board to contract with the following Food Truck's at the Summer Concert Series: June 27 -Tone's Spot; July 11 - Rollin Phatties BBQ Smokeshack; July 18 - East Coast Donuts; July 25-Boss with the Sauce(still awaiting confirmation); August 1 – Tone's Spot and Kona Ice; and August 8 - Auntie Anne's Pretzels. All in favor.

The Recreation and Park Board is requesting Borough Council's approval to waive the vendor application fee to the Food Truck vendors for the Summer Music Series. Motion by _____ second by _____ to waive the vendor application fee for the following Food Truck's at the Summer Concert Series: June 27 -Tone's Spot; July 11 - Rollin Phatties BBQ Smokeshack; July 18 - East Coast Donuts; July 25-Boss with the Sauce(still awaiting confirmation); August 1 – Tone's Spot and Kona Ice; and August 8 - Auntie Anne's Pretzels. All in favor.

Manager acknowledged the members of the Marcus Hook Borough Recreation and Park Board who helped coordinate the annual Memorial Day Parade on Saturday, May 27, 2023. Motion by _____ second by _____ to record and file. All in favor.

PLANNING AND ZONING

ENVIRONMENT

LIBRARY

Manager noted the Mary M. Campbell Marcus Hook Library will be hosting a "Summer Kickoff", on Thursday, June 15, 2023 from Noon to 2 PM. The event will be held at the Market Square Memorial Park, Market Street and Delaware Avenue. Motion by _____ second by _____ to record and file.

Manager noted a request from the Library Director to hire one part-time Library Assistant to work 25 hours per week at a rate of \$15 per hour. Motion by _____ second by _____ to approve the hiring of one part-time Library Assistant.

COUNCIL REPORTS

Councilor L. Killinen reported that the MHTFD in April 2023 responded to _____ fire alarms.

PUBLIC COMMENT

ADJOURNMENT

Motion by _____ second by _____ to adjourn. All in favor. Meeting was adjourned at _____ PM.

Gregory Grillone
Borough Secretary