

December 1, 2025

The regular meeting of the Marcus Hook Borough Council was held on Monday evening December 1, 2025, at 7:00 PM, in Council Chambers.

CALL TO ORDER

Cheryl Evernham, Council President, called the meeting to order.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present were Councilors Cheryl Evernham, John Johnson, Joseph Flynn, Larry Killinen, Josephine Laird, Janette Weigand. Also present was Borough Manager, Jacqui Guenther.

APPROVAL OF MINUTES

Motion by Larry Killinen, seconded by Joe Flynn to dispense with the reading of the minutes of the last meeting and that they stand as written. All in favor.

APPROVAL OF RECEIPT VOUCHER

The manager advised that the receipt voucher for the month of November 2025 totaled \$293,765.67. Motion by Josephine Laird, seconded by Larry Killinen to receive and deposit. All in favor.

APPROVAL OF PAYMENT OF BOROUGH BILLS

The manager advised that the payment voucher for the period from November 4, 2025, through December 1, 2025, totaled \$201,672.59. Motion by Larry Killinen, seconded by John Johnson to approve payment of Borough bills. All in favor.

GENERAL GOVERNMENT

- The Brough Manager announced that at Borough Council's direction she invited Carl Smith of the Boothwyn Ambulance to speak to them about possible contracted ALS coverage in Marcus Hook. Carl distributed a sample agreement for review and discussed the costs.
- The Brough Manager stated that she received a letter from Dan Smith informing us that he is stepping down from the Zoning Hearing Board. Motion to accept Dan's resignation. Motion by Joe Flynn, seconded by Janette Weigand, to accept and file. All in favor.
- The manager presented the final reading of the proposed 2026 budget and stated that the availability of the budget for public inspection was duly advertised on November 14, 2025, and was the subject of a public meeting on November 3, 2025. Total expenditures are noted at \$5,841,045.00 allocated to the General Fund. Motion by Joe Flynn, seconded by Larry Killinen to adopt the 2026 Borough budget as proposed. All in favor.
- The Delaware County Board of Assessment Appeals has certified that the aggregate Real Estate Assessment for Marcus Hook Borough for the year 2026 is \$347,231.58. The total of tax-exempt properties for 2026 is \$14,013.34. Motion by Janette Weigand, seconded by Larry Killinen to record and file. All in favor.

- The manager presented Ordinance No. 0-25-02, the Tax Levy Ordinance, fixing the tax rate for the year 2026 at 11.71 mills. This Ordinance was duly advertised on November 24 & 30, 2025. Motion by Joe Flynn, seconded by Janette Weigand to adopt Ordinance No. 0-25-02. All in favor.
- The Borough Manager mentioned the customary practice of free parking within the central business district during the Christmas/New Year holiday season. Motion by Josephine Laird, seconded by John Johnson to authorize free on-street meter parking within the central business district, with a two-hour time limit, to begin on November 26, 2025, and will end on January 2, 2026.
- The Borough Manager stated that the drawing for the grand prizes was drawn by Sgt. Liberatore, Ryan Phipps, was the recipient of the PlayStation 5 (Donated by Monroe Energy) and Elijah Demeglio was the recipient of the Nintendo Switch (Donated by Energy Transfer). The borough Manager stated that she will notify the winners tomorrow.
- The manager presented the Audit Report from the Auditor General for the Uniform and Non-uniformed Pensions. There were no findings or observations noted. Motion by Larry Killinen seconded by Janette Weigand to receive and file. All in favor.
- The manager presented the Audit Report from the Auditor General for the Liquid Fuels Fund. There were no findings or observations noted. Motion by Joe Flynn, seconded by Janette Weigand to receive and file. All in favor.
- The manager presented Resolution R-25-14 for the LSA Grant application for the Community Center plumbing, HVAC, etc. in the amount of \$396,700.00. Motion by Janette Weigand, seconded by Larry Killinen to approve and execute. All in favor.
- The Borough Manager stated that at the Board's instruction she asked Charles to apply for the Green Light Go Grant for the traffic light upgrade at Market & 10th Streets. Motion by Janette Weigand, seconded by Larry Killinen to approve and execute. All in favor.
- The bid tabulation for the Williamson Field Rain Garden ranged from \$51,754.32 to \$226,295.00. The Low bidder in the amount of \$51,754.32 was Delaware Environment Construction Service. Charles has reviewed the bid documents and recommends awarding the contract to Delaware Environment Construction Service. Motion by Larry Killinen, seconded by Joe Flynn to approve and execute. All in favor.

The Bids were as follows:

1. Del Co. Environmental Construction Services	\$51,754.32
2. Joseph j. Danielle	\$69,855.15
3. Jurich Inc.	\$74,723.00
4. Cleaver	\$83,925.00
5. DePaul & Co., Inc.	\$109,250.00
6. Premiere Concrete	\$137,875.00
7. G&B Construction	\$169,025.00
8. All Seasons Landscaping	\$226,295.00

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- The borough manager stated that Borough Council needs to authorize the Walnut Street design of project, which Charles has reviewed. Motion by Janette Weigand, seconded by Larry Killinen to approve and execute. All in favor.

CODE REPORT FOR THE MONTH OF NOVEMBER

0	Plumbing Permits
2	Electrical Permit
5	Plumbing Permit
3	Building Permits
4	U&O Permits
0	Rental Applications
2	Sidewalk Permit
15	Rental Inspections
8	Notices to Correct Violations
2	Fines Issued for Property Maintenance
Total	\$2,174.96

The Borough Manager presented the Code Enforcement Report for the month of November 2025. Motion by Larry Killinen, seconded by Joe Flynn, to receive and file the Code Enforcement Report. All in favor.

ENGINEERING REPORT:

Local Share Account 2026 Application to be submitted for community center renovations HVAC; plumbing/electrical repairs; brick repointing; windows; epoxy flooring

PADOT Green Light Go Grant Pre-application due January 2
Authorize pre-application for 10th & Market

PECO Green Region Grant Application submitted for tree planting at Market Square Memorial Park

Market Sq Memorial Park/Mickey Vernon Park – Delco Greenways Phase 2 Work substantially completed
Change order request to be reviewed

Walnut St – 10th to Dalton Streetscape (CDBG Grant) Ernel Co tentative start early 2026

PY25 CDBG Application Walnut Street – Dalton to Pine
CDBG agreement from County for execution
Authorize design of project

COVID-19 ARPA Small Water & Sewer Grant \$50,634 grant for stormwater quality improvements (MS4 requirement)
Rain Gardens – Haebel Plaza & Williamson Field Award contract to Delaware Environmental Construction Services \$51,754.32

PADEP Coastal Zone Management Grant Application submitted for upgrades to riverwalk
CZM presentation December 3

10th Street PECO Manhole PADEP meeting – no progress
Follow-up with PADEP and DELCORA on temporary fix

DCNR Community Conservation Partnership Program Application submitted for Williamson Field Improvements

DCED PA Small Water & Sewer Grant Application submitted for Phase 1 of 4th & Market/Green St drainage improvements

DCED Greenways, Trails & Recreation Program Application submitted for Mickey Vernon Park

DCED Local Share Account Grant Opportunity Application submitted for the purchase of new fire truck

Prologis Replacement of dead trees – IMC subcontractor scheduled work

RACP Grant Working with RACP consultant to provide closeout documents

PUBLIC SAFETY

ABANDONED AUTOMOBILES:

Abandoned Vehicles for Month-01

Abandoned Vehicles Year to Date-21

COMPLAINT/POLICE ACTIONS TAKEN:

Total Number of Complaints or Police Actions taken for **Month-178**

Total Number of Complaints or Police Actions taken for Year to **Date-2,339**

COMMUNITY POLICING:

Emergency Services Food Drive

CRIME PREVENTION:

Bank Checks-34 Security/Vacation Checks-240

CRIMINAL ARRESTS:

Defiant Trespass-01

Possession an Instrument of Crime-02

Resisting Anest-01

Risking a Catastrophe-01

Simple Assault-02

Terroristic Threats-01

Total Criminal Arrests-OS

JUVENILE CRIMINAL ARRESTS/CITATIONS:

Disorderly Conduct-03

Total Juvenile Arrest-03

NON-TRAFFIC ARRESTS:

Application for Dog License Required-01

Dog Vaccination for Rabies Required-01

Curfew Violation by Parents-01

Harassment-01

Total Non-Traffic Arrests-04

PARKING TICKETS:

Parking Tickets Issued-116

POST ORDERS:

3rd & Green Streets-58

TRAFFIC CITATIONS:

Traffic Citations Issued 79

TRAINING CONDUCTED:

Missing Persons Advisory Training November

2025 Case Law Updates

TOWED VEHICLES:

Towed Vehicles for Month-04
Towed Vehicles Year to Date-40

Sgt. Liberatore presented the Police Report and related statistics for the month of November 2025. Motion by Larry Killinen, seconded by Janette Weigand, to receive and file the Mayor's Public Safety Report. All in favor

- The Borough Manager stated that Chief has requested authorization to apply for the Vest-a-cop and Patrick Leah Bulletproof Vest Partnership. The Borough would be required to pay \$2,200 to \$2,400 if the grant applications are not awarded. Motion by Joe Flynn, seconded by Larry Killinen, to approve and execute. All in favor
- The Mayor has asked Borough Council to approve hiring Henry Sancken, Jr as a Part-time crossing guard at the rate of \$17.17 per hour. Motion by Larry Killinen, seconded by Janette Weigand, to approve and execute. All in favor

FIRE REPORT: **MARCUS HOOK TRAINER FIRE DEPARTMENT**

MONTHLY REPORT – NOVEMBER 2025

MARCUS HOOK TRAINER FIRE DEPARTMENT

Building Fire: 5	Pedestrian Struck: 1
Accidents: 2	Gas leak Inside: 3
Fuel Spill: 1	Assist EMS: 3
Assist PD: 2	Fire Alarm: 8
Service Call: 2	Carbon Monoxide 4
Brush Fire: 1	Wires: 1
Standby/Cover 3	

Cancelled/No Response in Marucs Hook: 2
Cancelled/No Response out of town: 9

Marucs Hook Calls: 11	OUT OF TOWN Calls: 25
CALLS FROM 6AM – 6PM 21 CALLS	CALLS FROM 6PM – 6AM: 15 CALLS

TOP RUNNER FOR THE MONTH: Jared Rambo 21 Calls

REPORTING OFFICER: Chief Dan Smith

- The manager presented Resolution R-25-16 for the MHFD LSA Grant Application. The Fire House is not eligible to apply for this grant, and because we are also applying for this grant, I would recommend that Borough Council not endorse their application at this time. The Resolution they sent does not have the required information such as the amount and what it is needed for. Moreover, it's due on November 30th. Our meeting is not until December 1st. Motion by Larry Killinen, seconded by Janette Weigand to approve and execute. All in favor.

LIBRARY: Mary M. Campbell Marcus Hook Public Library Monthly Report

1. There is a 7.09% increase in state aid for our library in 2026. We expect to receive the aid early next year.
2. The library offers free library cards that you can use to check out books, eBooks, magazines, museum passes, and more.
3. The library's Holiday Reading BINGO challenge runs from November 1st to December 31st. Open to all ages, participants can win prizes by completing reading activities.
4. The library's LEGO Club will have a special program during the holiday season, come by to learn more.
5. This month's library circulation total is 736.

Wishing you all a wonderful and Happy Thanksgiving!

The Borough Manager presented the Library Report and related statistics for the month of November 2025. Motion by Janette Weigand, seconded by Josephine Laird, to receive and file the Library Report. All in favor.

HIGHWAY AND SANITATION

- The Borough Manager stated that the Highway Department have been removing trees and pouring concrete sidewalks all around the Borough. They have done excellent work.
- Next week they plan to hang the Christmas decorations around the Borough.

PLANNING AND ZONING

- The Borough Manager stated that the Conditional Use Hearing took place on December 1, 2025 @ 6:00 PM for the property located at 418 Market Street LLC/Paul Grevy to seek approval of two additional non-conforming businesses, an auto repair shop and a stone fabricating shop in the R-2 district. The Hearing was continued to January 5, 2026 @6:00PM.

PARKS, RECREATION & SHADE TREE COMMISSION

- The manager stated that the Borough purchased a 15ft pre-lit Christmas Tree and that the Park & Recreation Board will host a tree lighting ceremony at the Community Center on December 5th. Hot Chocolate and cookies will be served. Please come out to celebrate the season with our community. The Christmas Tree was donated by Energy Transfer.
- Janette Weigand stated that the Park & Rec Christmas Lunch Event will be held on December 13, 2025, at the Curt Weldon Community Center from 11:30 AM to 1:00 PM on December 10th. Registration is closed.
- The Borough Manager stated that the Park & Rec Board, which currently requires nine members, would like to reduce that number to seven members to meet the required quorum of members needed to attend the monthly meetings. The Borough Manager submitted Ordinance O-25-03 for Borough Council's consideration and approval to advertise. This ordinance would modify the current requirement of nine members to seven members. One seat is already vacant, and Lauren Ottinger would need to step down from the Park & Rec Board as a newly elected official, so the other seven members would remain the same. Motion by Josephine Laird, seconded by Larry Killinen to advertise Ordinance No. O-25-03. All in favor.

COMMUNITY AND ECONOMIC DEVELOPMENT

COUNCIL REPORTS

Josephine Laird thanked Joe Flynn for his service to the Borough.

Mayor Taylor thanked Joe Flynn for his service.

Mayor Taylor stated that the District Justice Shepard Gardner will attend the Reorganization Meeting on January 5, 2026, to swear in the newly elected officials.

PUBLIC COMMENTS

Lorraine D'aliesso thanked Joe Flynn for his service.

Lorraine D'aliesso said someone asked her at the Agenda Meeting what the people protesting the local refineries wanted. Why are they organizing? They, and all of us, care about the air we breathe and the health of the residents living with the refineries as neighbors. We all care about the river and the life in and around the river.

Lorraine D'aliesso stated that at the Agenda Meeting Boro Council discussed the problem of providing ambulance service to the residents of the Boro. When Crozer Hospital closed we lost the ambulance service. The cost of providing this service is prohibitive. Ambulance providers charge the Borough they service, the residents who use the service, and the health insurance companies.

Lorraine D'aliesso stated that residents really need to attend both the Agenda and Council meetings to understand the responsibilities Borough Council has.

Lorraine D'aliesso stated that in September's minutes she was misquoted. She did not say that the trash hauler ran over her trashcan. She said that someone did, as the can was run over after being emptied. And her last name was spelled wrong.

ADJOURNMENT

Motion to adjourn by Joe Flynn, seconded by Larry Killinen. All in favor.

Meeting was adjourned at 7:39 PM.

Respectfully submitted,

Jacqui Guenther
Borough Manager