

May 5, 2025

The regular meeting of the Marcus Hook Borough Council was held on Monday evening May 5, 7:00 PM, in Council Chambers.

CALL TO ORDER

Josephine Laird, Council President, called the meeting to order.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present were Councilors Cheryl Everngham, John Johnson, Joseph Flynn, Larry Killinen, Josephine Laird, Michael Manerchia, and Janette Weigand. Also present were Mayor, Gene Taylor, and Borough Manager, Jacqui Guenther.

APPROVAL OF MINUTES

Motion by _____, seconded by _____ to dispense with the reading of the minutes of the Conditional Use Hearing of Jennifer Ortiz on Maech 3, 2025 and that they stand as written. All in favor.

Motion by _____, seconded by _____ to dispense with the reading of the minutes of the last meeting and that they stand as written. All in favor.

APPROVAL OF RECEIPT VOUCHER

The manager advised that the receipt voucher for the month of March 2025 totaled \$35,3428.15. Motion by _____, seconded by _____ to receive and deposit. All in favor.

APPROVAL OF PAYMENT OF BOROUGH BILLS

The manager advised that the payment voucher for the period from March 4, 2025, through April 7, 2025, totaled \$193,844.70. Motion by _____, seconded by _____ to approve payment of Borough bills. All in favor.

GENERAL GOVERNMENT

The Borough Manager stated that FMC Corporation, who have been completing the environmental assessment of the former East 10th Street Site (the current warehouse property owned by Duke Realty Corp/Prologis). ERM presented their East 10th Street Final Report to Borough Council. Motion by _____, seconded by _____, to accept FMC providing an electronic copy of the report for the Borough to post for review on its website for a 30-day public comment period. A hard copy of the Report is available for review at Borough Hall Monday through Friday from 8:30 AM to 4:30 PM. Motion by _____, seconded by _____, to accept and file. All in favor.

The Borough Manager presented Resolution R-25-8. This Resolution is for the application of the Greenways, Trails and Recreation Program grant of \$100,000 from the Commonwealth Financing Authority to be used for the Mickey Vernon Park Improvement Project. Motion by _____, seconded by _____, to adopt and execute Resolution R-25-8. All in favor.

The Borough Manager stated that the EAC Board has a vacancy, and that the Borough received 4 applications for this seat from: Liz Diaz, Lorraine Daliessio, Petricia Hoffman and Lauren Ottinger. Motion by _____, seconded by _____, to appoint Liz Diaz to the EAC Board. All in favor.

The Borough Manager stated that she would like full access to all borough cameras, except for the cameras in the police Department, to help facilitate her job. Motion by _____, seconded by _____, to approve and execute

PUBLIC SAFETY

Mayor Taylor presented the Police Report and related statistics for the month of April 2025. Motion by _____, seconded by _____, to receive and file the Mayor's Public Safety Report. All in favor.

Chief has requested authorization to apply for a Vest-A-Cop Safety Grant in the amount of \$2,000 for Ballistic Helmets. The grant is \$2000.00, there are no matching funds. Each helmet is \$719.55 each. Three (3) helmets at \$719.55 a piece equals \$2,158.65. \$2,158.65 minus \$2,000 in grant funds equals \$158.65. The Borough would be required to pay \$158.65. Motion by _____, seconded by _____, to approve and execute the Vest-A-Cop Safety grant application for Ballistic Helmets. All in favor.

Chief has requested approval of the price increases for the Luongo Towing contract beginning in May 2025. The current contract is month to month until one party gives a 30 day notice to terminate. The Borough Manager stated that she received a proposal from Clayton Towing which is significantly less than the Luongo 2025 price increases.

Service	Luongo 2025	Clayton 2025	Saving Differential
Impounds	\$ 250.00	\$ 125/ (\$175 without keys)	\$125/ (\$75)
Accident jobs	\$ 300.00	\$ 175.00	\$ 125.00
Storage Fees	\$75.00 per day	\$ 65.00	\$ 10.00
Hybrid/Electric cars	\$375.00/\$450.00 (1.5x rate)	\$125	\$ 250/\$275
Towing GVWR 7,000-19,500	\$ 375.00	\$375 (storage \$75 per day)	\$ -
For Accidents	\$ 425.00	\$275 recovery fee	\$ 150.00
Towing GVWR 19,501 - 80,000	Heavy Duty Piece by type*	\$ 475.00	UNKNOWN*
Admin Fee/Lot Fee	\$ 35.00**		\$ 35.00

**Vehicles with GVWR of 19,501 to 80,000 lbs. for both trucks and trailers, Heavy Duty towing is priced by what type of and how much equipment and manpower are required to accomplish the task. These rates apply to ordinary circumstances. Additional charges may be incurred for extraordinary circumstances, i.e. location of vehicle, weather, etc.*

***Due to the fact that we often spend employee time in our yard with insurance adjusters or vehicle owners helping them to remove various items including but not limited to license plates, stereo systems etc. we will be charging a small administrative lot fee which will start at \$35.00 on cases that require administrative time after the vehicles are placed in our storage yard.*

The Borough Manager stated that Clayton currently tows Lower Chichester, Trainer, Parkside, Pa State Police from the State Line to the airport and Blue Route to Exit 5 and CID Auto Theft Division.

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Motion to accept the contract from Clayton Towing for 2025 and to terminate the current Agreement with Luongo Towing. Motion by _____, seconded by _____, to approve and execute. All in favor.

ENGINEERING REPORT: April 25,2025

1. Market Street Island Sinkholes
 - DELCORA & Chester Water checked and found no issues
 - Highway Dept dye test was inconclusive - backfill and monitor - possible old tree roots decaying

2. Market Sq Memorial Park/Mickey Vernon Park- Delco Greenways Phase 2
 - DePaul & Company contracts executed - preconstruction Meeting May 6

- Lyons Recreation expect delivery in early June.
3. 2025 Street Resurfacing Project
 - AF Damon Co contracts for execution
 4. DCNR Community Conservation Partnership Program
 - Application submitted for Williamson Field Improvements
 5. DCED PA Small Water & Sewer Grant
 - Application submitted for Phase 1 of 4th & Market/Green St drainage improvements
 6. DCED Greenways, Trails & Recreation Program
 - Parks & Recreation Grant up to \$250,000; 15% match required
 - Application due May 31 for Mickey Vernon Park work

7. Marcus Hook Hardware Demolition
 - Final restoration issues
8. PY25 CDBG Application
 - Application submitted for Walnut Street - Dalton to Pine; estimated cost \$282,000
 - Award announcements generally in Spring
9. Walnut St-Pine to Dalton Streetscape (CDBG Grant)
 - Preliminary Design/Topographic Survey underway
10. DCED Local Share Account Grant Opportunity
 - Application submitted for the purchase of new fire truck - expected decision in Fall 2025
11. Prologis
 - Final site inspection completed. All work completed except for replacement of dead trees, set for early Spring
12. RACP Grant
 - Working with RACP consultant to provide closeout documents
13. COVID-19 ARPA Small Water & Sewer Grant
 - \$50,634 grant for Stormwater quality improvements (MS4 Requirement)
 - Rain Gardens – Haebel Plaza & Williamson Field

FIRE MARSHALL REPORT Updates for incidents for April:

April 21st Energy Transfer Butane leak : Provided liaison for the Borough with ET and Borough Manager. Initial concerns were for the safety of residents and possible evacuations. Officials from ET conducted stoppage of the leak and containment of product to their facility. Air monitoring was done along the areas adjoining the residential areas of the Borough. There was no need for evacuations. The incident was contained to the ET facility. Response by their fire and safety teams kept this incident inside their facility. At the time of the incident, our fire department had 15-17 personnel in station for meeting and training, so there was personnel available if a response was needed.

April 27th 1144 Green St. Building fire : Responded as part of the fire department with the engine. The fire did progress to the adjoining exposure building 1142. Fire was contained to the adjoining wall between 1144 and 1142 Green St. As the incident progressed, transitioned to origin and cause investigation. During the initial response to the incident, the rear of 1144 was found under construction with only a partial floor – there was no placard or warnings for lack of floor. During the investigation, it was confirmed there was work being done on the roof. Building and Codes Ben VanCleve was notified. The work on the roof was the owner/contractor performing torch down of roof area near the chimney. Weather conditions were poor for this type of activity – Mostly cloudy and windy (Approx 25 MPH sustained with 35 MPH gusts). Red Cross was contacted for the residents of 1142 Green. Board up was called for, roof was cut for ventilation along with a few windows being removed. Utilities for both properties were stopped.

Larry Weigand presented the Fire Report and related statistics for the month of April 2025. Motion by _____, seconded by _____, to receive and file the Fire Marshal's Report. All in favor.

FIRE REPORT: MARCUS HOOK TRAINER FIRE DEPARTMENT

MONTHLY REPORT - APRIL 2025

<u>INCIDENT TYPE</u>	<u># INCIDENTS</u>
<u>Building fire</u>	<u>2</u>
<u>Medical assist, assist EMS crew</u>	<u>1</u>
<u>Motor vehicle accident with injuries</u>	<u>1</u>
<u>Gas leak (natural gas or LPG)</u>	<u>1</u>
<u>Electrical wiring/equipment problem, other</u>	<u>1</u>
<u>Power line down</u>	<u>1</u>
<u>Dispatched & cancelled en route</u>	<u>14</u>
<u>Smoke scare, odor of smoke</u>	<u>1</u>
<u>HazMat release investigation w/no HazMat</u>	<u>1</u>
<u>False alarm or false call, other</u>	<u>1</u>
<u>Local alarm system, malicious false alarm</u>	<u>1</u>
<u>Smoke detector activation due to malfunction</u>	<u>1</u>
<u>Alarm system sounded due to malfunction</u>	<u>1</u>
<u>TOTAL INCIDENTS:</u>	<u>27</u>

Marucs Hook Calls: 9

OUT OF TOWN Calls: 18

CALLS FROM 6AM – 6PM: 18 CALLS

CALLS FROM 6PM – 6AM: 9 CALLS

TOP RUNNER FOR THE MONTH: Ray Betts & Joe Smith, both with 15 calls

REPORTING OFFICER: Chief Dan Smith

Larry Killinen presented the Fire Report and related statistics for the month of April 2025. Motion by _____, seconded by _____, to receive and file the Fire Report. All in favor.

LIBRARY: Mary M. Campbell Marcus Hook Public Library Monthly Report

1. The library would like to hire Baily Walton as a Library Assistant – Collection Development, for 20 hours per week at a rate of \$16.00 per hour.

Motion by _____, seconded by _____, to Approve and execute. All in favor.

2. Wendy VanCleve has submitted an application to join the Library Board.

3. This month's library circulation total is 1,298.

4. The library's "Community Read" challenge runs from April 16 through May 31, is open to all ages, and participants have a chance to win a prize.

_____ presented the Library Report for the month of April 2025. Motion by _____, seconded by _____, to receive and file the Library Report. All in favor.

HIGHWAY AND SANITATION

PLANNING AND ZONING

PARKS, RECREATION & SHADE TREE COMMISSION

The Borough Manager stated that in keeping with the Borough's annual Arbor Day observance, the Highway Department planted a Cherry Blossom tree at Robert E. Haebel Plaza on April 22, 2025, in a Ceremony led by Ben VanCleve, the Marcus Hook Elementary First Grade Class read a poem and helped plant the tree. A representative from the DCNR, Kayla Kehres, was also in attendance. The Borough Manager stated that the Highway Department also planted Otto Luyken Cherry Laurels on the islands and at Market Square Monument Park, as well as 2 cedar Atlas Trees and 6 Jane Austen Magnolia Trees.

The Borough Manager announced that a Borough wide clean-up day will be held on May 17, 2025, from 10:00 a.m. 12:00 p.m. Volunteers are encouraged to attend. Highway workers be available that day to pick up the trash collected and to provide them with bags, gloves and grabbers.

The Borough Manager stated that the Marcus Hook Parks and Recreation Board hosted an Easter Egg Hunt in the Borough on Sunday, April 13th at 12:00 PM. They handed out Easier Baskets and fun had by all.

The Borough Manager stated that the Parks & Recreation Board has asked that Borough Council remove Mary LaValle from their board due to lack of participation. Motion by _____, seconded by _____, to approve and execute. All in favor.

The Borough Manager reminded everyone that the gym at the Community Center is now open to the public. Memberships for residents cost \$5.00. The gym is open Monday & Wednesday evenings.

The Borough Manager stated that the Parks & Recreation Board has a vacancy and that should be advertised. We already have two applications: Lisa Hawkins and Tymeir Bush. Motion by _____, seconded by _____, to advertise the vacancy. All in favor.

The Borough Manager stated that the Borough needs to appoint a voting delegate for PSAB. She further stated that both she and Slayde plan to attend the PSAB Conference for one day only. The Borough Manager thinks this will be a good opportunity for Slayde to start networking. In addition, the Borough Manager would like to be present to vote on behalf of the Borough. One of the resolutions being voted on is to have PennDOT pay the costs to repair storm drains on state roads which would be awesome. Motion to Appoint Jacqui Guenther as the PSAB Voting Delegate for 2025. Motion by _____, seconded by _____, to approve and execute. All in favor.

COMMUNITY AND ECONOMIC DEVELOPMENT

The Borough Manager reported that the Heritage Commission of Delaware County selected the Viscose Memorial Sign for a 2025 Preservation Award in the Special Project category. Bruce Dorbian attended the award ceremony on behalf of Borough Council, which was held on Sunday, May 4th, at the Redwood Community Center in Upland Park. Recognized with an award certificate was Marcus Hook Borough and Prologis. Motion by ___ second by ___ to receive and file. All in favor.

COUNCIL REPORTS

PUBLIC COMMENTS

ADJOURNMENT

Motion to adjourn by _____, seconded by _____. All in favor.
Meeting was adjourned at _____ PM.

Respectfully submitted,

Jacqui Guenther
Borough Manager