

October 6, 2025

The regular meeting of the Marcus Hook Borough Council was held on Tuesday evening October 6, 2025 at 7:00 PM, in Council Chambers.

CALL TO ORDER

Josephine Laird, Council President, called the meeting to order.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present were Councilors Cheryl Evernham, John Johnson, Joseph Flynn, Larry Killinen, Josephine Laird, Michael Manerchia, and Janette Weigand. Also present were Mayor, Gene Taylor, Borough Manager, Jacqui Guenther and Solicitor, Mark Much.

APPROVAL OF MINUTES

Motion by _____, seconded by _____ to dispense with the reading of the minutes of the last meeting and that they stand as written. All in favor.

APPROVAL OF RECEIPT VOUCHER

The manager advised that the receipt voucher for the month of September 2025 totaled \$409,452.38. Motion by _____, seconded by _____ to receive and deposit. All in favor.

APPROVAL OF PAYMENT OF BOROUGH BILLS

The manager advised that the payment voucher for the period from September 3, 2025, through October 6, 2025, totaled \$927,560.46. Motion by _____, seconded by _____ to approve payment of Borough bills. All in favor.

GENERAL GOVERNMENT

- The Brough Manager stated that on September 30, 2025, our solicitor sent PJG an email telling them they had 2 weeks to correct the sidewalk and sinkholes to the Borough's satisfaction according to the scope of work prepared by Charles. In the event that PJG has not complied on or before October 14, 2025, I would request the Borough Council approve contracting with Boates Brothers for the sum of \$5,798.13 to make the necessary repairs and then seek to recover those costs from PJG. Motion by _____, seconded by _____, to approve and execute. All in favor.
- The Brough Manager stated that she was contacted by William J. Palmer, Jr., who is the sole surviving next-generation descendant of two brothers from Marcus Hook who served in World War II - his father, William J. Palmer, and his uncle, Arthur Palmer, who were Killed-in-Action. Both are honored at the Borough's World War II Memorial located in front of the Elementary School (711 Markt Street), who would like to set up a memorial fund to keep the monument clean and in good repair into the future. The Borough Manager asked Borough Council to approve this request and that she would set up the fund which would be restricted so that the funds could only be used to clean and/or repair the monument if necessary. Motion by _____, seconded by _____, to approve and execute. All in favor.
- The Brough Manager stated that she was contacted by the DEP to perform an Air Quality Monitoring project along the Delaware County waterfront (and vicinity). They would like to install an Air Sensor on the grounds of the Marcus Hook Administration building. Attached is the Lease Agreement they require

for the study. I have confirmed as best I can that this will not turn into an unfunded mandate due to their findings. They will report all findings to the public.

- Motion by _____, seconded by _____ to approve and execute. All in favor.
- The Borough Manager stated that Aston Fire Company is present to discuss their EMS proposal for 2026:

1. **Aston Fire Company EMS:**

The Municipality shall pay the Fire Department **One Hundred Fifty Dollars (\$150.00)**, which payment shall be a supplement to any payments the Fire Department may receive from any applicable insurance. In return for this payment, unless required to do so by applicable law, the Fire Department shall not bill the patient for any charges; provided, however, that if the patient's private insurance sends payment for the Fire Department's services to the patient and the patient does not remit that payment, the Fire Department may then bill the patient and take such other actions as are required to collect the unremitted payment. The Municipality shall have no responsibility for paying the Fire Department for any ambulance calls involving fire scene standbys or that do not result in patient contact (which includes cancellations, either en route or on scene).

In addition, the newly formed Aston Ambulance Authority (AAA) would be able to provide ALS service to Marcus Hook through a chase car model.

If the Borough enters the authority in advance of January 2026, any initiation/startup fee would be waived, and the authority would directly bill per household/business like other authorities such as Delcora/CWA. The current estimated cost would be approximately \$7-\$8 per month (annually less than \$100) per residence, which will be billed directly to each property owner monthly, at no cost to the Borough.

2. **Boothwyn Fire Company EMS:**

The estimated annual cost based on 2024 total calls would be \$32,800 annually. The Monthly total for August 2025 would have been \$3,950. If we assume \$3,950 would be a monthly estimate the annual total would be \$47,400. BLS calls would be \$150.00 and ALS calls would be 350.00.

The Breakdown is an approximate cost as follows:

COMPANY	BLS	ALS	ANNUAL ALS
ASTON	\$ 150.00	\$7-\$8 per month household monthly	\$.00
BOOTHWYN	\$ 150.00	\$350.00 per call	\$ 32,800.00 *

** Based on 2024 total calls.*

- Motion by _____, seconded by _____, to approve and execute 2026 Contract for EMS Services with Aston Fire Company and Aston EMS Authority. All in favor.
- The Borough Manager stated that the polling places will not change for the upcoming November elections but will Change for the 2026 primary elections. All residents will be notified by Voter Registration through the USPS prior to any changes taking place.

- The Borough Manager reminded everyone that Borough Council has proclaimed October as Breast Cancer Awareness Month and October 20th as Mammography Day in the Borough of Marcus Hook.
- The Borough Manager stated that, as directed by Borough Council, she sent the 90 day notice to VMCS that the Borough will not contract them for EMS services in 2026 to their Solicitor Dave Onorato on September 30th.
- The Borough Manager stated that she received a payment request approval from Charles Catania to release \$94,302.00 to DePaul and Company, payment No. 1, for the Market Square Memorial Park Playground installation.
- The Borough Manager stated that she received confirmation that the Wall at Market Square Park is covered under our insurance less the \$5,000 deductible. They will send a check to the Borough in the amount of \$14,500. I submitted five proposals to the insurance company and Top Rock Masonry has been contracted to repair the wall for \$19,500. They were highly recommended.
- The Borough Manager stated that Charles suggested applying for the new round of Costal Zone Grants for the cobblestone walking path at the small pier at Market Square Park. The grant finding has been reduced to \$75,000.00. . Motion by _____, seconded by _____, to approve and execute. All in favor.
- Motion by _____, seconded by _____, to approve and execute. All in favor

CODE REPORT FOR THE MONTH OF SEPTEMBER

6	Plumbing Permits
2	Electrical Permit
6	Building Permits
4	U&O Permits
6	Rental Applications
2	Sidewalk Permit
0	Vendor Application
0	Tickets Paid
Total	\$8,669.06

- _____ presented the Code Enforcement Report for the month of September 2025. Motion by _____, seconded by _____, to receive and file the Code Enforcement Report. All in favor.

ENGINEERING REPORT:

1. **Market Sq Memorial Park/Mickey Vernon Park – Delco Greenways Phase 2**
 - Work substantially completed
 - Change order request to be reviewed
2. **Walnut St – 10th to Dalton Streetscape (CDBG Grant)**
 - Ernel Co contracts executed; awaiting CDBG approval to proceed
3. **PY25 CDBG Application**
 - Walnut Street - Dalton to Pine; Kick off meeting held Sept 9 at 1pm at OHCD office
 - Awaiting CDBG agreement from County
4. **Marcus Hook Hardware Demolition**

- Final restoration issues
 - Site meeting with PJG Sept 30 at 10am
5. COVID-19 ARPA Small Water & Sewer Grant
 - \$50,634 grant for stormwater quality improvements (MS4 requirement)
 - Rain Gardens – Haebel Plaza & Williamson Field
 - Tentative bid date October 22
 6. PADEP Coastal Zone Management Grant
 - \$75,000 max grant
 - Application due Oct 14
 - Consider upgrades to riverwalk – resolution authorizing application
 7. 10th Street PECO Manhole
 - PADEP meeting – no progress
 - Follow-up with PADEP and DELCORA on temporary fix
 8. DCNR Community Conservation Partnership Program
 - Application submitted for Williamson Field Improvements - Expect award announcements in Fall
 9. DCED PA Small Water & Sewer Grant
 - Application submitted for Phase 1 of 4th & Market/Green St drainage improvements - Expect award announcements in Fall
 10. DCED Greenways, Trails & Recreation Program
 - Application submitted for Mickey Vernon Park - expect award announcement in Fall
 11. DCED Local Share Account Grant Opportunity
 - Application submitted for the purchase of new fire truck - expected decision in Fall
 12. Prologis
 - Replacement of dead trees – IMC subcontractor scheduled work
 13. RACP Grant
 - Working with RACP consultant to provide closeout documents

PUBLIC SAFETY

ABANDONED AUTOMOBILES:

Abandoned Vehicles for Month-OS Abandoned
Vehicles Year to Date-20

COMPLAINT/POLICE ACTIONS TAKEN:

Total Number of Complaints or Police Actions taken for **Month-253**

Total Number of Complaints or Police Actions taken for Year to **Date-1,953**

COMMUNITY POLICING:

Monroe Energy-Review of Law Enforcement Response

CRIME PREVENTION:

Bank Checks-44 Security/Vacation
Checks-240

CRIMINAL ARRESTS:

Accident Involving Damage to Attended Vehicle/Property-01
Firearms Not To Be Carried without a License-01
Simple Assault-04
Strangulation-01

Terroristic Threats-05

Total Criminal Arrests-12

JUVENILE CRIMINAL ARRESTS/CITATIONS:

Criminal Mischief-01

Total Juvenile Arrest-01

NON-TRAFFIC ARRESTS:

Curfew Violation by Parents-01

Total Non-Traffic Arrests-01

PARKING TICKETS:

Parking Tickets Issued-82

POST ORDERS:

Maple and Pine Streets-104

TRAFFIC CITATIONS:

Traffic Citations Issued-68

TRAINING CONDUCTED:

Investigating Child Sexual Abuse Materials

Investigating Child Sexual Extortion September

2025 Case Law Updates

Use of Force Simulations

TOWED VEHICLES:

Towed Vehicles for Month-03 Towed

Vehicles Year to Date-28

- Mayor Taylor presented the Police Report and related statistics for the month of September 2025. Motion by _____, seconded by _____, to receive and file the Mayor's Public Safety Report. All in favor.
- Mayor Taylor asked for Borough Council's authorization to apply for a Grant for tasers via Resolution R-25-5. Chief Ireland stated there is no match for this grant Motion by _____, seconded by _____, to approve Resolution R-25-5. All in favor.
- The Borough Manager stated that the Police Card Trading Card Contest was kicked off at the Fire Prevention Assembly at Marcus Hook Elementary School today. The contest is open to students grades Kindergarten through 8th grade, and kids from Kindergarten to 12th grade with learning disabilities. You must be a student at Marcus Hook Elementary School or a resident of Marcus Hook Borough to be entered for the grand prize drawing of a PlayStation 5 and Minecraft Legends game donated by Monroe Energy or second prize which is a Nintendo Switch donated by Energy Transfer. Proof of residency or student ID for elementary school children will be required. To be eligible to be entered into the Grand Prize Drawing the children must collect one of each Police Officer's cards. They can collect them according to the schedule which will be posted on the Borough Website with dates, times and locations to meet the officers and collect their cards. Once a student has collected all the cards, they must take them all to Borough Hall to be entered into the Grand Prize Drawing.

FIRE MARSHALL REPORT Updates for incidents for July 2025:

- _____ presented the Fire Marshal's Report for the month of September 2025. Motion by _____, seconded by _____, to receive and file the Fire Marshal's Report. All in favor.
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FIRE REPORT: **MARCUS HOOK TRAINER FIRE DEPARTMENT**
MONTHLY REPORT – SEPTEMBER 2025

INCIDENT TYPE	# INCIDENTS
Fire, other	1
Building fire	3
Medical assist, assist EMS crew	1
Motor vehicle accident with injuries	1
Hazardous condition, other	1
Gasoline or other flammable liquid spill	1
Gas leak (natural gas or LPG)	2
Power line down	1
Cover assignment, standby, moveup	1
Dispatched & cancelled en route	6
Municipal alarm system, malicious false alarm	3
Smoke detector activation due to malfunction	2
Alarm system sounded due to malfunction	2
CO detector activation due to malfunction	1
Smoke detector activation, no fire - unintentional	1
TOTAL INCIDENTS:	27

Marucs Hook Calls: 10

OUT OF TOWN Calls: 17

CALLS FROM 6AM – 6PM 17 CALLS

CALLS FROM 6PM – 6AM: 10 CALLS

TOP RUNNER FOR THE MONTH: Jared Rambo 18 Calls

REPORTING OFFICER: Chief Dan Smith

- Larry Killinen presented the Fire Report and related statistics for the month of September 2025. Motion by _____, seconded by _____, to receive and file the Fire Report. All in favor.

LIBRARY: **Mary M. Campbell Marcus Hook Public Library Monthly Report**

1. SEPTA Transit Fair – October 15, 1:00–3:00 PM. Learn more about transit options and resources.
2. The library’s Fall Reading BINGO challenge runs from September 01 to October31 . Open to all ages, participants can win prizes by completing reading activities.
3. Halloween Storytime & Pumpkin Painting – October 25 at 10:30 AM and 1:30 PM. Celebrate Halloween with festive stories and creative pumpkin painting.
4. This month’s library circulation total is 878.

- _____ presented the Library Report and related statistics for the month of September 2025. Motion by _____, seconded by _____, to receive and file the Library Report. All in favor.

HIGHWAY AND SANITATION

PLANNING AND ZONING

- The Borough Manager stated that the Zoning Hearing Board held a public hearing at Borough Hall, 1111 Market Street, Marcus Hook, PA 19061, at 7:00 p.m. on Tuesday, September 16, 2025, on the following Application: No. 25-01. Applicant: 418 Market Street LLC/Paul Grevy. Property: 418 Market Street, Marcus Hook, PA. This application seeks Variances from Sections 196-11 and -

91 through 96, to allow the continuation of a pre-existing nonconforming snow removal company (exclusively) and additional non pre-existing, nonpermitted uses of auto repair shop and marble/granite sales and fabrication. The hearing will conclude on October 9, 2025, at 7:00 PM.

PARKS, RECREATION & SHADE TREE COMMISSION

COMMUNITY AND ECONOMIC DEVELOPMENT

- The Borough Manager stated that the Marcus Hook Preservation Society held a meeting at the Community Center on the evening of September 19, 2025, to reveal the paranormal study that was performed at the Plank House.
- The Borough Manager stated that Marcus Hook Preservation Society will hold a Bingo fundraiser at the Community Center on October 16, 2025. If the event is successful, then they would like to have it twice a month beginning in November and December.
- The Borough Manager stated that the Annual Pirate Fest was held on September 20, 2025, and it was a great success.
- The Borough Manager stated that Energy Transfer is hosting its second annual community barbecue to commemorate National Propane Day on Sunday, Oct. 5, 2025, 1-4 p.m. at Market Square Memorial Park. Save the date. More details are available on our website.

COUNCIL REPORTS

PUBLIC COMMENTS

ADJOURNMENT

- Motion to adjourn by _____, seconded by _____. All in favor.
Meeting was adjourned at _____ PM.

Respectfully submitted,

Jacqui Guenther
Borough Manager