

March 2, 2026

The regular meeting of the Marcus Hook Borough Council was held on Monday evening March 2, 2026, at 7:00 PM, in Council Chambers.

CALL TO ORDER

Cheryl Everngham, Council President, called the meeting to order.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE IN MEMORIUM OF JOHN SOLES.

ROLL CALL

Present were Councilors Cheryl Everngham, Larry Killinen, Josephine Laird, Michael Manerchia, Lauren Ottinger and Janette Weigand. Also present were Mayor, Gene Taylor, Borough Manager, Jacqui Guenther

APPROVAL OF MINUTES

Motion by Larry Killinn, seconded by Josephine Laird to dispense with the reading of the minutes of the last meeting and that they stand as written. All in favor.

APPROVAL OF RECEIPT VOUCHER

The manager advised that the receipt voucher for the month of February 2026, totaled \$400,276.20. Motion by Mike Manerchie, seconded by Josephine Laird to receive and deposit. All in favor.

APPROVAL OF PAYMENT OF BOROUGH BILLS

The manager advised that the payment voucher for the period from February 2, 2026, through March 2, 2026, totaled \$194,400.34. Motion by Janette Weigand, seconded by Larry Killinan to approve payment of Borough bills. All in favor.

GENERAL GOVERNMENT

- The Borough Manager stated that the Borough Council Liaisons for Boards & Commissions for 2026 are as follows:

<u>COMMITTEE</u>	<u>CHAIRMAN</u>	<u>VICE-CHAIRMAN</u>
General Government	L. Killinen	J. Laird
Tax Collection	J. Johnson	L. Ottinger
Highway	C. Everngham	J. Johnson
Police	C. Everngham	M. Manerchia
Finance	J. Laird	C. Everngham
Recreation	J. Weigand	C. Everngham
Municipal Building	L. Killinen	L. Ottinger
Fire and Water	L. Killinen	M. Manerchia
Planning and Zoning	C. Everngham	L. Ottinger
Trash and Recycling	J. Laird	J. Johnson
Library	J. Weigand	L. Killinen
Economic and Community Development	M. Manerchia	L. Ottinger
Telecommunications	J. Weigand	J. Johnson
History	M. Manerchia	J. Laird

- Motion by Josephine Laird , seconded by Larry Killinan to receive and file. All in favor.

- The Borough Manager stated The Borough Manager stated special counsel, Micheal G. Crotty, Esquire, Siana Law, was engaged by Borough Council to handle the Conditional Use hearing decision on behalf of Borough Council at the rate of \$210.00 per hour per hour. Motion by Larry Killinan , seconded by Janette Weigand to approve and execute.
- The Borough Manager stated that the Solicitors' monthly fee will be increased to \$5,319.12 to cover his Monthly Stipend and Healthcare costs. Motion by Josephine Laird, seconded by Mike Manerchia to approve and execute. All in favor.
- The Borough manager stated that the electronic front door at Borough Hall is broken. The Borough Manager stated that she provided an Estimate to repair the door from AAA Lock & Security Inc for \$650.00. Motion by Larry Killinan, seconded by Janette Weigand to approve and execute.
- The Borough Manager stated that she received Ben Vancleve's resignation letter. Motion by Josephine Laird, seconded by Larry Killinan to receive and file.
- The Borough Manager said that she has provided Borough Council with three proposals for a temporary Code Enforcement Officer from: Catania Engineering at \$98 per hour; Arro Consulting at \$105 per hour; and Cedarville at \$125 per hour. Motion to approve contracting with Catania Engineering by Josephine Laird, seconded by Mike Manerchieto approve and execute.
- The Borough Manager said that she has provided Borough Council with a Code Enforcement Officer Job description to be posted seeking to fill in the Code Enforcement Officer job opening. Motion by Lauren Ottinger, seconded by Mike Manerchia to approve and execute.
- The Borough Manager stated that the independent auditors will begin the annual financial audit on March 9, 2026.
- The Borough Manager stated that following reports were filed with the DCED in January as required:
 1. Survey of Financial Condition report.
 2. 2026 TAX information.
 3. AG-385 pension.
 4. Elected and Appointed Officials.

CODE REPORT FOR THE MONTH OF FEBRUARY 2026

2	Plumbing Permits
1	Electrical Permit
1	Building Permits
6	U&O Permits
23	Rental Applications
1	Sidewalk Permit
30	Rental Inspections
40	Notices to Correct Violations
20	Fines Issued for Property Maintenance
15	citations in court
Total	\$6,982.25

Jacqui Gunther presented the Code Enforcement Report for the month of January 2026. Motion Mike Manerchia, seconded by Larry Killinan, to receive and file the Code Enforcement Report. All in favor.

ENGINEERING REPORT:

MEETING MNUTES 03-02-26

- Police/Library Roof CoStars Proposal from R Titter Roofing for replacement \$103,654
Roof drain modifications – met with Slayde Turner
- COVID-19 ARPA Small Water & Sewer Grant \$50,634 grant for stormwater quality improvements (MS4 requirement)
- Rain Gardens – Habel Plaza & Williamson Field Delaware Environmental Construction Services preconstruction meeting held Set to start mid-March
- DCNR Community Conservation Partnership Program Application due April 30
- DCED Greenways, Trails and Recreation Grant Application due May 31
- PY26 CDBG Application submitted for Viscose Village project – Chestnut Street
Expect award decision in April/May
- Walnut St – 10th to Dalton Streetscape (CDBG Grant) Ernel Co tentative start early Spring
- PY25 CDBG Application Walnut Street – Dalton to Pine
Tentative bid March 26, 2026
- Market Sq Memorial Park/Mickey Vernon Park – Delco Greenways Phase 2 Work substantially completed
Change order request to be reviewed
- PADEP Coastal Zone Management Grant Application submitted for upgrades to riverwalk
Received notice that awarded \$75,000 for pier design work (already awarded \$200,000 from DCED)
Request for Proposal sent out, due back March 17
- 10th Street PECO Manhole PADEP meeting with DELCORA and PECO held Feb 20 Discharge to Braskem/Energy Transfer sanitary system pending approval
- Local Share Account 2026 Application to be submitted for community center renovations
HVAC; plumbing/electrical repairs; brick repointing; windows; epoxy flooring
- PADOT Green Light Go Grant Pre-application due January 2
Authorize pre-application for 10th & Market
- PECO Green Region Grant Application submitted for tree planting at Market Square Memorial Park
- MIPC Pipeline Project Pipeline work along Marcus Hook Creek from Trainer into Monroe refinery
- No schedule at this time
- Prologis Replacement of dead trees – IMC subcontractor scheduled work
- RACP Grant Reimbursement request submitted

PUBLIC SAFETY

- Mayor Taylor presented the Police Report and related statistics for the month of February 2026. Motion by Larry Killinan, seconded by Mike Manerchia, to receive and file the Mayor's Public Safety Report. All in favor
- The Borough Manager stated that the Mayor has requested permission for off duty police personnel be permitted to use the gym at the Curt Weldon Community Center.

PUBLIC COMMENTS

Lorraine Dalessio reported that she is disappointed by the resignation of Tianjia Wang and blames Borough Council for losing her.

ADJOURNMENT

Motion to adjourn by Larry Killinan, seconded by Mike Manerchia. All in favor.
Meeting was adjourned at 7:32 PM.

Respectfully submitted,

Jacqui Guenther
Borough Manager