

Borough of Marcus Hook
1111 Market Street
Marcus Hook, PA 19061
610-485-1341
610-485-9767 (Fax)

BOROUGH OF MARCUS HOOK

ZONING APPLICATION

Application is hereby made for a permit to erect, enlarge or alter a structure which shall be located as shown on attached diagram and/or to use the premises for the purposes described herewith. The information which follows, together with location diagram, is made part of this application by the undersigned. It is understood and agreed by this applicant that any error, misstatement or misrepresentation of material fact, either with or without intention on the part of this applicant, such as might or would operate to cause a refusal of this application, or any change in the location, size or use of structure or land made subsequent to the issuance of this permit, without approval of the Zoning Officer, shall constitute sufficient grounds for the revocation of this permit. Please note that if the Zoning Permit is approved, Applicant is still responsible for obtaining the proper Building, Plumbing & HVAC, Electrical, Street & Sidewalk, Sprinkler, Dumpster, Use and Occupancy and or Rental Permits from the Code Enforcement Office.

SECTION 1. PROPERTY INFORMATION

Address: _____

Tax Folio Number: _____

☐ Residential ☐ Commercial ☐ Industrial ☐ Other _____

Please circle the zoning district: R-1, R-2, R-3, R-4, DMU, CR, TOD, RBC, WMU, PBP, IT, IT-2, HI

Business Name (if business operates on the property): _____

SECTION 2. REASON FOR APPLICATION

Erection of any building or structure _____

Structural Alteration of any building _____

Enlargement of any building or structure _____

Change of use of a building or land _____

Change /Extension of nonconforming use _____

Placement of trailer _____

Placement of temporary structure _____

Swimming Pool _____

Deck _____

Sign Installation _____

Fence _____

Shed _____

Other _____

SECTION 3. OWNER INFORMATION

Owner Name: _____

Address if different from property address: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Email: _____

SECTION 4.**APPLICANT**

Name of Applicant: _____

Address of Applicant: _____

Cell Phone _____ Work Phone: _____ Cell Phone: _____

Email: _____

Applicant Signature: _____ Date _____

STATE OF PENNSYLVANIA, COUNTY OF DELAWARE: ss.

_____ Being duly sworn according to law deposes and says the he/she is the applicant; and that the facts set forth in the foregoing application are true and correct to the best of his/her knowledge, information and belief.

Sworn to and subscribed before me this ____ day of _____, 20____.

Notary Public Signature**SECTION 5.****OWNER APPROVAL AUTHORIZATION**

Property Owner Applicants: If the applicant is the legal owner of the subject property, this section is Not Applicable (N/A). No further action is required for this portion of the form.

Non-Owner Applicants: If the applicant is not the legal owner of the property, the registered property owner must sign the Express Authorization section below. This signature must be executed and verified in the presence of a certified Notary Public.

I _____, the Owner or Authorized Agent for Owner of Subject Property, hereby give express authorization to _____, to act on my behalf and submit the attached Zoning Application. This authorization is effective from _____ (start date) through _____ (end date).

Owner or Authorized Agent for the Owner of Subject Property
Signature _____ Date: _____

STATE OF PENNSYLVANIA, COUNTY OF DELAWARE: ss.

On this (date) _____, before me, _____ (Notary Public), personally appeared _____ known to me, or satisfactorily proven to be the person whose name is subscribed to the within instrument, and acknowledged that they have executed the same for the purposes therein contained.

Sworn to and subscribed before me this ____ day of _____, 20____.

Notary Public Signature

SECTION 6. ZONING INFORMATION

Zoning District: _____

Existing Use: _____

Proposed Use of Structure/Land: _____

Description of Work: _____

Lot Size: _____	Sq. Ft.	Lot Coverage (buildings) _____	%
Proposed Lot Coverage _____	Sq. Ft.,	_____	%
Existing Front Yard Setback _____		Proposed Front Yard Setback _____	
Existing Rear Yard Setback _____		Proposed Rear Yard Setback _____	
Existing Side Yard Setback _____		Proposed Side Yard Setback _____	
Existing Pervious Coverage _____	Sq. Ft.,	_____	%
Proposed Pervious Coverage _____	Sq. Ft.,	_____	%
Off Street Parking Spaces, Required _____		Provided _____	
Additional Zoning Information (including variances and conditional use permits): _____			

FEE SCHEDULE

Chapter 196, Zoning

For Zoning Permits the fee shall be as follows:

Erection or alteration of any building structure or portion thereof- \$100

Prior to the use or change of use of a building or land- \$100

Prior to the change or extension of a nonconforming use or structure- \$100

Fences- \$25

Signs- \$50

Decks- \$50

Sheds- \$25

Swimming Pools- \$25 for a pool with a depth greater than two feet (2')

Prior to the placement or location of a trailer or other temporary structure on a site- \$100

ZONING OFFICER NOTES:

FOR OFFICE USE ONLY:

Date Application Received: _____

Plan is attached: ☐yes, ☐no

Fee Received: _____(date) _____(amount) ☐cash, ☐check #_____, ☐credit card

Application approved: ☐yes, ☐no

Reason for Denial of Application: _____

Applied to Zoning Hearing Board: ☐yes, ☐no

ZHB's Decision: ☐Granted, ☐Denied, Date: _____ Order: _____

Zoning Permit No: _____ Date Issued: _____

Zoning Officer Signature: _____ Date: _____

(Show lot lines and diagram location of installation on site)

[illegible]